

December 21, 2023

There was a Salary Board Meeting immediately following the Commissioners meeting at 2:00 PM in the Commissioners Conference Room at 700 Sawmill Road, Small Conference Room for the regular scheduled Commissioners meeting. In attendance were Commissioners Ridgway, Young, Kovach, Solicitor McDonald, Chief Clerk Witchey, Treasurer Creveling, Jeannie Lapinski, Eric Stahley, Dean Brewer, Randy Karchner, Michele Frye, Sheriff Chamberlain, and Marcie Strachko. Via zoom were the following individuals: Eric Boughner, Stephanie Stroup, Jenn Long, Jeremy Brown, and MJ Mahon

Commissioner Ridgway called the meeting to order and asked for approval of the minutes of the prior meeting.

- Motion by Commissioner Young and seconded by Treasurer Creveling ; all approved

3. OLD BUSINESS: None

4. NEW BUSINESS:

A. APPROVE THE FOLLOWING HIRES/STEP INCREASES/PROMOTIONS:

- Dawn Hess, Clerk, CYS, 2 yr step increase, 12/27/23
12/27/23 - \$15.07; 1/1/24 - \$15.68
- Motion by Commissioner Young and seconded by Commissioner Kovach; all approved

B. APPROVE THE DATES OF THE FOLLOWING ELECTED OFFICIALS/COURT EMPLOYEE HIRES/STEP INCREASES/PROMOTIONS:

- David Adams, Promotion from Clerk to Deputy Criminal, Prothonotary, 1/2/24
1/1/24 - \$17.16; 1/2/24 - \$19.41
- Klæe Hunter, Victim Witness Coordinator, 2 year step, 1/2/24
1/1/24 - \$22.65; 1/2/24 - \$23.59
- Kristin Rafferty, Legal Secretary, DA, 7 year step, 1/30/24
1/1/24 - \$21.83; 1/30/24 - \$22.66
- Motion by Treasurer Creveling and seconded by Commissioner Kovach; all approved

ADJOURN:

With no further business to discuss, the meeting was adjourned on a motion by Commissioner Ridgway; all approved

Attest: _____
David J. Witchey