

December 7, 2023

There was a Commissioners meeting at 2:00 PM in the Commissioners Conference Room at 700 Sawmill Road, Small Conference Room for the regular scheduled Commissioners meeting. In attendance were Commissioners Ridgway, Kovach, Solicitor McDonald, Chief Clerk Witchey, Treasurer Creveling, Jeannie Lapinski, Kurt Brungard, Eric Stahley, Dean Brewer, Randy Karchner, Michele Frye, Jack Houser, and Marcie Strachko. Via zoom were the following individuals: Don Coleman, Alex Karpinski, Jenn Long, Ryan Young, and MJ Mahon.

Commissioner Ridgway called the meeting to order and asked that we stand and pledge the flag, and acknowledge Pearl Harbor Day and the sacrifices made by so many so that we can have what we have today.

He then called for the approval of the minutes of the prior meeting.

Motion by Kovach, seconded by Ridgway; all approved.

Commissioner Ridgway then called for a report of the work session: There was a 10:00 work session held. In attendance were Commissioners Ridgway, Kovach, Solicitor McDonald, Chief Clerk Witchey, Treasurer Creveling, Register & Recorder Lupini, Marcie Strachko, Jean Lapinski, Michelle Frye, Dean Brewer, Betsy Rubio, Eric Stahley, Chris Anderson, and Jenn Long. Via zoom were the following individuals: Alex Karpinski, Tim Murphy, MJ Mahon, Don Coleman, and April Miller. Commissioner Ridgway called the meeting to order and asked that the agenda be reviewed by Chief Clerk Witchey with the first item is approving Resolution 2023-7 for the Traveling Library in the amount of \$300,000. The next item was the letter to DCED rescinding the application for the Infill Lot, with Betsy explaining that the project will be opened back up in the future. Eric Stahley then provided an update on Benton Implementation project and the pay requests in the amount of \$28,273 to five vendors. Jenn Long then discussed the next two items, the first was for the no cost RAD Equipment Calibration provided by Geisinger for 2024 and the second was for AFFF Foam Disposal that is being handled by Veolia. Item G is for the Grant agreement for 911 Interconnectivity Funding with PEMA. Chief Clerk Witchey then reviewed the exoneration associated with the four (4) properties listed on the agenda. Jenn Long asked the Commissioners to recognize Chris Anderson's Deputy EMC advanced certification from PEMA. Marcie then reviewed the hires step increases promotions. For both the Commissioners and Courts along with resignations, terminations, and retirements. Commissioner Ridgway then asked Jean to review available cash and the bills for the last two pay periods which are 11-24 and 12-8 which amounted to \$1,790,012.56. After which the meeting was adjourned.

DEPARTMENT REPORTS:

Register & Recorder: November

Total remitted to the County was \$22,492.45

Total business all sources was \$650,494.34

Number of Deeds recorded for November was 123

Number of Mortgages recorded for November was 116

Treasurer:

Total business to the County was \$1,159.00

Total business all sources: \$3,356.87

Sheriff Revenue – November Report

Interest: \$1,433.90

Civil \$1,969.00

Lic To Carry \$1,938.00

Lic to Sell Firearms \$57.00

Lic to Sell Precious Metals \$0.00

Personal Prop \$739.00

Real Estate \$0.00

Transports \$0.00

Warrant \$1,920.00

Total \$8,057.40

Sheriff Screener – November Report

Courthouse:

| | |
|----------|-------|
| Visitors | 6,508 |
| Alarms | 3,424 |
| Weapons: | |
| Guns | 1 |
| Knives | 26 |
| Misc | 11 |

Annex:

| | |
|----------|-------|
| Visitors | 4,554 |
| Alarms | 2,405 |
| Weapons: | |
| Guns | 7 |
| Knives | 28 |
| Misc | 11 |

OLD BUSINESS: None

NEW BUSINESS:

- A. Approve Resolution 2023-7 for the Children’s Museum of Columbia County in which they are seeking a Statewide Local Share Assessment Grant in the amount of \$300,000 from the Commonwealth Financing Committee.
 - Motion by Commissioner Kovach and seconded by Commissioner Ridgway; all approved
- B. Approve the letter to DCED rescinding the application for the following programs:
 - Columbia County Infill Lot, ID 202309131852
 - CHDO Infill Lot, ID 202309131851
 - Motion by Commissioner Kovach and seconded by Commissioner Ridgway; all approved
- C. Approve the opening of the bids for the Wagner Covered Bridge move and staircase at the Briar Creek Lake Park
 - Motion by Commissioner Kovach and seconded by Commissioner Ridgway; all approved
- D. Approve the motion to approve making the decision to accept the lowest responsible bidder to the next Commissioners meeting
 - Motion by Commissioner Ridgway, seconded by Commissioner Kovach, all approved
- E. Approve the opening of the bids for the Bridge Preservation Bundle #19, #25, #58 & #151
 - Motion by Commissioner Kovach and seconded by Commissioner Ridgway; all approved
- F. Motion to table the bids for the bundling project to the next Commissioners Meeting pending review of the bid by the engineer and liquid fuels funds
 - Motion by Commissioner Ridgway, seconded by Commissioner Kovach, all approved
- G. Approve the requisition to pay the five (5) vendors for the Benton Implementation Program in the amount of \$28,273.00
 - Motion by Commissioner Kovach and seconded by Commissioner Ridgway; all approved
- H. Approve the CDBG FY 2019 contract revision request of moving the balance of Summer Splash funds to the Blight Program in the amount of \$1,485.00
 - Motion by Commissioner Kovach and seconded by Commissioner Ridgway; all approved
- I. Approve the RAD Equipment Calibration agreement with Geisinger for 2024, this is a no cost service

- Motion by Commissioner Ridgway, seconded by Commissioner Kovach, all approved

J. Approve the Environmental Service Agreement Quote for the AFFF Foam Disposal with Veolia in the amount of \$21,681.50 of which will be paid out of LEPC Funds

- Motion by Commissioner Kovach and seconded by Commissioner Ridgway; all approved

K. Approve the Grant Agreement with the Commonwealth of PA Emergency Management agency for 911 Statewide Interconnectivity Funding

- Motion by Commissioner Ridgway, seconded by Commissioner Kovach, all approved

L. Approve the exoneration of tax/cost/interest for campers moved out with no permit:

- Parcel 26-04-024-00,025 \$622.96
- Parcel 32-07-023-00,051 \$389.72

Approve the exoneration of 2024 taxes for parcels acquired by Hemlock Township through CMBG for Flood Mitigation:

- Parcel 18-01A-104-00,000
- Parcel 18-01A-103-00,000

- Motion by Commissioner Kovach and seconded by Commissioner Ridgway; all approved

M. Recognize Chris Anderson for receiving his Deputy EMC Advanced Certification from PEMA

N. APPROVE THE FOLLOWING HIRES, STEP INCREASES, PROMOTIONS:

- Brennan Davi, FT CO, Jail, 6 month step increase, 12/4/23
- Kevin Markowski, FT CO, Jail, 1 year step increase, 12/4/23
- Matthew Horrax, FT CO, Jail, 1 year step increase, 12/4/23
- Casey Flynn, FT CO, Jail, 4 year step increase, 12/8/23
- Cheri Heslop, FT CO, Jail, 6 year step increase, 12/10/23
- Angel Figueroa-Vazquez, FT CO, Jail, 2 year step increase, 12/19/23
- Richard Tucci, PT CO, Jail, Hire, 12/10/23
- Scarlet Santana, PT CO, Jail, Hire, 12/10/23
- Gunner Treibley, PT CO, Jail, Hire, 12/10/23
- McKenzie Dourand, PT CO, Jail, Hire, 12/10/23
- Natalie Wiley, PT CO, Jail, Promotion to FT, 12/10/23
- Bobby Miles, PT CO, Jail, Promotion to FT, 12/10/23
- Stephen Gifford, PT CO, Jail, Promotion to FT, 12/10/23
- Nathan Apple, PT CO, Jail, Promotion to FT, 12/10/23
- Mason Vandermark, PT CO, Jail, Promotion to FT, 12/10/23
- Casey Cooper, Caseworker 1, CYC, 6 month step increase, 12/5/23
- Ian Unger, Caseworker 2, CYC, 6 month step increase, 10/18/23
- Jordyn Arnold, Caseworker 1, CYC, Hire, 12/11/23
- Tiffany Lewis, Caseworker 1, CYC, Hire, 12/11/23
- Nikolle Bastian, Caseworker 1, CYC, Hire, 1/16/2024
- Kirstin Wright, Receptionist, Public Defender, transfer from ECEN, 12/8/23
- Ryan Gajkowski, FT CO, Jail 6 year step increase, 11/13/2022

- Motion by Commissioner Ridgway, seconded by Commissioner Kovach, all approved

O. APPROVE THE DATES OF THE FOLLOWING ELECTED OFFICIALS/COURT EMPLOYEES: HIRES, STEP INCREASES, PROMOTIONS:

- Erin Fitzpatrick, Asst District Attorney, DA, Hire, 1/2/2024

- Motion by Commissioner Ridgway, seconded by Commissioner Kovach, all approved

P. APPROVE THE DATES OF THE FOLLOWING RESIGNATIONS, TERMINATIONS, RETIREMENTS:

- Toby Young, FT CO, Jail, Termination, 11/29/23

- Camden Scampone, Training Officer, Jail, Resignation, 12/1/23
- Motion by Commissioner Ridgway, seconded by Commissioner Kovach, all approved

CORRESPONDANCE:

- The Commonwealth of Pennsylvania Public Utility Commission has applied to extend the altering of two public at-grade crossings State Route 339 and State Route 2017 each single track of Norfolk Southern railway
- HRG sent notification for Act 14 permit for Greenwood Township associated with the Dechlorination Project
- Madison Township sent notification that they are applying for their NPDES Permit for the Hilner Sewer Project.

APPROVAL OF BILLS:

- Approve bills except American Paper dated thru 11/24/23 and 12/8/23 for \$1,790,012.56

Motion by Commissioner Ridgway and seconded by Commissioner Kovach; all approved

- Approve bills for American Paper thru 11/10/23 for \$6,253.17

Motion by Commissioner Ridgway acknowledging that he has a conflict, and seconded by Commissioner Kovach; all approved

PUBLIC COMMENT:

None

EXECUTIVE SESSION

Motion to go into executive session to discuss personnel issues made by Kovach and seconded by Ridgway
Time into session 3:02 PM; exited session 3:36 PM

AJOURN:

With no further business to discuss, the meeting was adjourned by Commissioner Ridgway

Attest: _____
David J. Withey