

December 5, 2019

The Columbia County Commissioners met on the above date at 2:00 PM in the Commissioners' Conference Room at the First Street Annex for a Commissioners meeting handling the transaction of routine business. In attendance were Commissioners Young, Ridgway, Kovach, Solicitor McDonald, Chief Clerk Witchey, Marcie Strachko, Jean Lapinski, Jen Long, and Mike Lester.

A motion was made by Ridgway and seconded by Kovach to approve the minutes of the last meeting. The motion was unanimously passed.

There was a work session at 10:00 AM in the Commissioners Conference Room at the First Street Annex for the transaction of routine business. In attendance were Commissioners Young, Ridgway, Kovach, Chief Clerk Witchey, Register & Recorder Lupini, Jean Lapinski, Marcie Strachko, April Miller, Rachael Swartwood, Jen Long, Phil Yoder, Joe Pierce, Scott Shearer, and Laura Kurtz. Marcie reviewed all of the step/hires/promotions. Jean reviewed bills and the County's current cash position after paying the TRAN back. Rachael discussed the issue of the duplication of grant funds between the Conservation District and Representative Millard's grant funds. Bond counsel discussed the Financing of projects, they presented four different scenarios, they had varying terms and types of structure such as a wrap, level and restructuring. The Commissioners agreed that they will make a decision by the second meeting on January 16, 2020.

DEPARTMENT REPORTS:

Register & Recorder – November Report:

\$35,877.08 was collected in commissions and fees
\$2,088.00 was collected in Recorder Improvement Fund
\$1,392.00 was collected in County Improvement Fund
\$7,257.14 was collected in Affordable Housing Fund
\$1,711.30 was collected in Remote Access Fee

Sheriff – November Report:

Courthouse: Total Visitors: 6,559
Total Alarms: 4,076

Confiscated Weapons:

Knives	31
Scissors	4
Razor	3
Utility	5
Mace	9
Guns	18
Misc	4

Annex: Total Visitors: 4,412
Total Alarms: 3,841

Confiscated Weapons:

Knives	26
Scissors	2
Razor	0
Utility	1
Mace	0
Guns	2
Misc	1

OLD BUSINESS: Hugh Taylor, Conflict Counsel, PD, 11/25/19 (Is not doing additional PD work)

NEW BUSINESS:

- A. Discussion regarding the financing of the Columbia County Capital Projects
- B. Approve the advertising of the 2020 Commissioners meeting dates

Motion by Kovach and seconded by Ridgway; all approved

C. Approve the transfer of the following accounts to First keystone CD's as recommended by 3+1

- Repurchase Account (FC) \$1,000,000
- Wireless 911 (FC) \$800,000
- Liq Fuels (FC) \$550,000
- Gen Fund (FK) \$300,000

Motion by Ridgway and seconded by Kovach, abstain by Young motion passes

D. APPROVE THE FOLLOWING HIRES/STEP INCREASES/PROMOTIONS:

- Felicia Karns, Caseworker 2, CYS, 6 month step increase, 11/20/19
- Casey Glunt, PT CO, Jail, Promotion > 30, 12/8/19
- Christopher Day, PT CO, Jail, Promotion > 30, 12/8/19
- Alexis Sciascia, PT CO < 30, Jail, Hire, 12/16/19
- Seth Roadarmel, PT CO < 30, Jail, Hire, 12/16/19
- Jalen Jackson, PT CO < 30, Jail, Hire, 12/16/19
- Payton Aucker, FT CO, Jail, 1 year step increase, 12/2/19
- Kristyn Erb, FT CO, Jail, 1 year step increase, 12/9/19
- James Higgins, FT CO, Jail, 1 year step increase, 12/9/19
- Cheri Heslop, FT CO, Jail, 2 year step increase, 12/10/19
- Mark Horrax, FT CO, Jail, 15 year step increase, 12/15/19
- Travis Brent, PT CO, Jail, 2 year step increase, 12/17/19
- Savannah New, PT CO, Jail, 6 month step increase, 12/24/19
- Jared Miller, PT CO, Jail, 6 month step increase, 12/24/19
- Zakary Lewis, PT CO, Jail, 6 month step increase, 12/24/19
- Stefon Brown, FT CO, Jail, 1 year step increase, 12/30/19
- Nellie Hicks, Legal Secretary, PD, 6 month step increase, 12/4/19
- Emily Mowery, FT CO, Jail, Promotion, 12/8/19
- Casey Flynn, FT CO, Jail, Promotion, 12/8/19

Motion by Kovach and seconded by Ridgway; all approved

E. APPROVE THE DATES OF THE FOLLOWING ELECTED OFFICIALS/COURT EMPLOYEE HIRES/STEP INCREASES/PROMOTIONS:

- Autumn Kubitsky, Judicial Secretary, MDJ Berwick, 2 year step increase, 11/13/19

Motion by Ridgway and seconded by Kovach; all approved

F. APPROVE THE DATES OF THE FOLLOWING RESIGNATIONS/TERMINATIONS/RETIREMENTS:

- Elaine Miley, Judicial Secretary, MDJ Millville, Resignation, 12/5/19
- Jalisa Kratzer, PT CO, Jail, Resignation, 12/7/19

Motion by Kovach and seconded by Young; all approved

CORRESPONDENCE:

- Coleman Environmental Engineering notified the Commissioners of the Culvert Replacement in Ash's West Branch in Benton Township on Clyde Road near County Line.
- DEP notified the Commissioners of a permit correction regarding Underground Mining Permit of the Harmony Mine Operation. The correction is to authorize minor modifications to the Reclamation Grading Plan and to allow proposed storm water/E&S runoff controls to remain post-mining
- DEP notified the Commissioners of a permit correction regarding Conyngham Mine Operation. The correction is to add Fox Coal Co., Inc. as a Contract Operator to the mine operation.
- Williams notified the Commissioners of Title V Operating Permit Renewal Application. Transcontinental Gas Pipe Line Company is filing to renew its current Clean Air Act.
- Borton Lawson notified the Commissioners the notice that Benton Foundry is in its Expansion Phase 3 which consists of construction of 42,300 SF addition to the existing facility.
- WHM Consulting Inc. notified the Commissioners of its Act 14 NPDES Application for Individual Permit to Discharge Industrial Wastewater for the Transcontinental Gas Pipe Line Company's Leidy South Project – Hydrostatic Testing in Orange Township.

APPROVAL OF BILLS:

Request to pay bills for November 29th totaling \$1,383,678.92 with the exception of American Paper

Motion by Ridgway and seconded by Kovach; all approved

Request to pay bills for American Paper

Motion by Kovach and seconded by Young abstain by Ridgway; motion passes

With no further business to discuss, the meeting was adjourned on a motion by Kovach and seconded by Ridgway. The motion passed.

Attest: _____
David J. Withey, Chief Clerk