

November 6, 2025

There was a Commissioners meeting at 2:00 PM in the Commissioners Conference Room at 700 Sawmill Road, Small Conference Room for the regularly scheduled Commissioners meeting. In attendance were Commissioners Brewer, Karschner, Kovach, Solicitor Marinos, Marcie Strachko, David Witche, Chris Anderson, and Michelle Frey. Via Zoom were Kurt Brungard, Jeremy Brown, Jeannie Lapinski, and Jenn Long.

Commissioner Brewer called the meeting to order and asked that we stand and pledge the flag, he then called for the approval of the minutes of the prior meeting.

Motion by Kovach, seconded by Karschner; all approved.

Commissioner Brewer then called for a report of the work session: The work session report is as follows, at 10:00 AM there was a work session held. In attendance were Commissioners Brewer, Karschner, Kovach, Solicitor Marinos, David Witche, Treasurer Creveling, Marcie Strachko, Leon Bogdan, Chris Anderson, Megan Bair, Willow Hittle, Bill Siegle, Kaylin Bower, and Michelle Frye. Via zoom was April Miller, Tom Frace, Brenda Hess Williams, Tyler Dombroski, Jenn Long, Jeannie Lapinski, Denise LaBuda, and Kirsti Kritzer. Chairman Brewer asked Megan Bair from CSO to start the meeting and she provided updates of what CSO was doing to assist individuals that needed additional food due to the SNAP Program not being funded. What CSO is doing is adding additional stops to their mobile food distribution at various locations and working with Agape to combine their resources. Kaylin then spoke regarding her recent denial of assessment appeal for her property. She stated she was disappointed with the board and their decision, the board stated that without an appraisal it would be an unprecedented decision to grant a reduction in the assessment. Bill Siegle then spoke about his agreement with the Commissioners regarding the West End flood wall. After their discussion the rest of the agenda was reviewed. The Commissioner reviewed the hires steps and increases, then the available cash and bills. After which the work session was adjourned.

DEPARTMENT REPORTS:

Sheriff Revenue –October Report

Interest:	\$ 2,161.36
Civil	\$ 3,972.00
Lic To Carry	\$ 4,294.00
Lic to Sell Firearms	\$ 0.00
Lic to Sell Precious Metals	\$ 0.00
Personal Prop	\$ 1,313.44
Real Estate	\$ 741.75
Transports	\$ 0.00
Warrant	\$ 939.00
Total	\$13,421.55

Register & Recorder – October Report:

Total remitted to the County was \$37,444.46
Total business all sources was \$1,334,376.91

Number of Deeds recorded for October was 171
Number of Mortgages recorded for October was 182

Treasurer – October Report:

County Commission \$1,809.00

OLD BUSINESS: None

NEW BUSINESS:

A. Approve the prison contract with the SEIU for 2026-2028

Motion by Commissioner Kovach; seconded by Commissioner Karschner; all approved

B. Approve the opening of the bids for the Bridge Flood Debris Removal Project

Motion by Commissioner Brewer; seconded by Commissioner Karschner; all approved

C. Approve the lowest bid submitted by Kochers Tree Service

Motion by Commissioner Kovach; seconded by Commissioner Karschner; all approved

D. Approve the letter of support for the Children's Museum LSA Application for their expansion

Motion by Commissioner Brewer; seconded by Commissioner Kovach; all approved

E. Discussion regarding the amendment #1 to SEDA-COG's Professional & Administrative Services Agreement

F. Approve Hiring William Siegel as the Real Estate Services Coordinator/Public Relations for the West End Flood Control Project

Motion by Commissioner Karschner; seconded by Commissioner Kovach; all approved

G. Approve resolution 4-2025 appointing the Columbia County Chief Clerk to sign the standard Bridge Agreement

Motion by Commissioner Karschner; seconded by Commissioner Kovach; all approved

H. Approve Doug Brown and Dennis Levan to the Columbia County Conservation District Board of Directors

Motion by Commissioner Karschner; seconded by Commissioner Kovach; all approved

I. Approve the payment from the Act 137 Affordable Housing Fund to Community Strategies Group in the amount \$7,819.20

Motion by Commissioner Kovach; seconded by Commissioner Brewer; all approved

J. Approve to advertise the Redevelopment Land Bank Ordinance

K. Approve the exoneration of tax/cost/interest for a parcel that is a lease hold trailer which was sold or razed pursuant to ACT-156

- Parcel# 31-03-012-00,041 \$85.31
- Parcel#21-19-009-02,328 \$147.97

Motion by Commissioner Brewer; seconded by Commissioner Kovach; all approved

L. APPROVE THE FOLLOWING HIRES, STEP INCREASES, and PROMOTIONS:

- Meghan McHenry, PT CO, Jail, step, 11/24/24
- Carlos Speedwell, FT CO, Jail four (4) year step, 11/7/25
- Christopher Moser, FT CO, Jail, six (6) yr step, 11/12/25
- Jeffrey Jenkins, Caseworker I, CYS, Hire, 11/10/25
- Lexis Rhoads, Caseworker 1, CYS, six (6) month step, 9/30/25
- Dawn Hess, transfer from CYS to Public Defender, Legal Secretary, 11/17/21
- Alexis Mundorff, Caseworker 1, CYS, six (6) month step, 9/30/25
- Teresa Simon, Nurse, Jail, Hire, 11/9/25
- Jessica Tineo, Admin, PD, Hire, 11/17/25

Motion by Commissioner Brewer; seconded by Commissioner Kovach; all approved

M. APPROVE THE DATES OF THE FOLLOWING ELECTED OFFICIALS and COURT EMPLOYEE HIRES, STEP INCREASES, and PROMOTIONS:

- Linda Allen, Clerk, Reg & Recorder, two (2) year step, 11/13/25
- Alicia Camillocci, transfer from CYS to DA, Victim Witness Coordinator, 11/17/25

Motion by Commissioner Karschner; seconded by Commissioner Kovach; all approved

N. APPROVE THE DATES OF THE FOLLOWING RESIGNATIONS, TERMINATIONS, AND RETIREMENTS:

- Jody Sabo, LPN, Jail , Resignation, 10/8/25
- Ed Berlin, Maintenance, Laborer, Seasonal Layoff, 11/3/25

Motion by Commissioner Kovach; seconded by Commissioner Brewer; all approved

CORRESPONDANCE:

- Design Group notified the Commissioners that it anticipates they will close the Company’s locations in Columbia County and one in lower Luzerne County and they have notified staff their last day of employment will be October 10th, 2025 or October 24th, 2025.
- Meyers Environmental Services LLC notified the Commissioners that Locust Township Municipal Authority will be applying for their NPDES sewage discharge permit for their facility.
- French & Parrello Associates notified the Commissioners about Bear Gap No. 6 & No. 2 dams, in regards to endanger populated areas if they should fail. They are required to notify that an emergency action plan is in place.

BILLS:

Approve the bills dated 10/28/2025 in the amount of \$281,230.41

Motion by Commissioner Brewer; seconded by Commissioner Karschner; all approved

Approve a bill dated 10/28/2025, to H&K for \$392.39

Motion by Commissioner Brewer; seconded by Commissioner Kovach; abstain by Karschner Motion passes

PUBLIC COMMENT:

None

AJOURN:

With no further business to discuss, the meeting was adjourned on a motion by Commissioner Karschner seconded by Commissioner Brewer. The motion passes

Attest: _____
David J. Witchey