

November 3, 2022

There was a Commissioners meeting at 2:00 PM in the Commissioners Conference Room at 700 Sawmill Road, Small Conference Room for the regular scheduled Commissioners meeting. In attendance were Commissioners Young, Ridgway, Kovach, Solicitor McDonald, Chief Clerk Witchey, Marcie Strachko, Treasurer Creveling, and Michele Frye. Via zoom: Jean Lapinski, MJ Mahon, Jeremy Brown, Dean Girton, Alex Karpinski, Jen Long, and Keith Loughney.

Commissioner Young called the meeting to order and asked that we stand and pledge the flag, he then called for the approval of the minutes of the prior meeting.

Motion by Kovach, seconded by Ridgway; all approved, motion passes.

Commissioner Young then called for a report of the work session: There was a 10:00 work session held. In attendance were Commissioners Young, Ridgway, Kovach, Solicitor McDonald, Chief Clerk Witchey, Marcie Strachko, Michelle Frye, Bob Christenson, MJ Mahon, Matt Hess, Betsy Rubio, and Matt Repasky. Via Zoom were the following individuals: Jodi Cook, Jen Long, Jeremy Brown, Alex Karpinski, and Tami Kline. Commissioner Young called the work session to order and asked Matt Repasky to start the meeting by providing an update on the election. He discussed the fact that all polling locations have been notified regarding the delivery of the voting machines and that the machines have all been programmed for the election. He also discussed the office is having numerous reissues of mail in ballots due to the fact that the people have not received the original ballot via the mail. Matt also discussed that most locations have five poll workers except for a few and he is working on getting poll workers for those locations. The pickup of the election bins is scheduled between 5-7PM on Friday with some being scheduled for Monday. Matt also discussed the most recent court ruling regarding the date on the mail in ballot and that the individuals opening the ballots will segregate out those ballots that do not have signatures, dates and that are naked ballots (ballots not returned in the envelop). Matt Hess then discussed the PA Small Water and Sewer Grant that they are seeking permission to apply on behalf of the Commissioners and Conyngham Township for Sewer Plant improvements. He then discussed the CDBG modification of 2022 funding to assist Benton Borough in their Sunny Hillside Water Line Upgrade in the amount of \$40,000. Bob Christianson provided updates on both water and sewer for south Centre. For the water the advertisement of the ordinance for hook up was done and the supervisors will be voting on it on November 14th. The application for the sewer was filed on November 2nd and the Township has the contract to purchase credits for wetlands in the amount of \$542,000. The agenda was then reviewed, Marcie discussed the hires/step/promotions, and then the Salary Board agenda was reviewed. Commissioner Young then asked if there was any public comment and none was asked. The meeting was then adjourned.

DEPARTMENT REPORTS:

Treasurer – October Report
\$1,851.00 County Commission

Register & Recorder – October Report:
\$28,492.82 was collected and remitted to the County
\$1,749.00 was collected in Recorder Improvement Fund
\$1,166.00 was collected in County Improvement Fund
\$7,317.20 was collected in Affordable Housing Fund
\$1,970.27 was collected in Remote Access Fee

Sheriff Revenue – October Report

Interest:	\$404.23
Civil	\$3,791.00
Lic To Carry	\$3,876.00
Lic to Sell Firearms	\$0.00
Lic to Sell Precious Metals	\$0.00
Personal Prop	\$2,977.24
Real Estate	\$0.00
Transports	\$0.00
Warrant	\$3,058.00
Total	\$14,106.47

OLD BUSINESS: None

NEW BUSINESS:

- A. Discussion with Matt Repasky regarding the upcoming election
- B. Approve the letter of support to the Borough of Berwick which is applying to the USDA for funding thorough it's Community Facilities Program.

Motion by Ridgway and seconded by Kovach; all approved

- C. Approve the modification of the 2022 CDBG from Broadband to the Benton Water and Sewer Sunny Hillside Water Line Upgrade in the amount of \$40,000.

Motion by Kovach and seconded by Young; all approved

- D. Approve the Redevelopment Authority to apply on behalf of the Columbia County Commissioners for the PA Small Water and Sewer Program Application for Conyngham Township.

Motion by Kovach and seconded by Ridgway; all approved

- E. Approve the reappointment of Debbie Jarrard to the 4 year term Columbia County Conservation Advisory Board.

Motion by Young and seconded by Kovach; all approved

- F. APPROVE THE FOLLOWING HIRES/STEP INCREASES/PROMOTIONS:

- Kelly Lenahan, Asst PD- Part-time, PD, Hire, 11/7/22
- Hank Clarke, Asst PD- Part-time, PD, Hire, 11/4/22
- Dylan Willis, FT CO, Jail, Promotion, 10/09/22
- Kendra Reynolds, FT CO, Jail, Promotion, 10/09/22
- John Raub, FT CO, Jail, Promotion, 06/05/2022

Motion by Kovach and seconded by Ridgway; all approved

- G. APPROVE THE DATES OF THE FOLLOWING ELECTED OFFICIALS/COURT EMPLOYEE HIRES/STEP INCREASES/PROMOTIONS:

- Anita Manjone, Secretary, AP, 4 yr step increase, 11/5/22
- Jean Gibbs, Clerk, Prothonotary, 10 yr step increase, 11/26/22
- Denise Boston, Deputy, Treasurer, 7 yr step increase, 1/1/2023

Motion by Ridgway and seconded by Kovach; all approved

- H. APPROVE THE DATES OF THE FOLLOWING RESIGNATIONS/TERMINATIONS/RETIREMENTS:

- Cameron Pehowic, CO, Jail, Resignation, 10/15/2022

Motion by Young and seconded by Ridgway; all approved

APPROVAL OF BILLS:

- Approve bills from 10/28/22 for \$443,672.98

Motion by Ridgway and seconded by Kovach; all approved

- Approve the American Paper bill from 10/28/22 for \$1,542.66

Motion by Kovach and seconded by Young; abstain by Ridgway motion passes

PUBLIC COMMENT:

None

AJOURN:

With no further business to discuss, the meeting was adjourned on a motion by Kovach and seconded by Young. The motion passed.

Attest: _____
David J. Withey, Chief Clerk