

November 2, 2017

The Columbia County Commissioners met on the above date at 2:00 PM in the Commissioners' Conference Room at the First Street Annex for the transaction of routine business. In attendance were Commissioners Young, Ridgway, Kovach, Solicitor McDonald, Chief Clerk Witchey, Treasurer Creveling, Register & Recorder Lupini, Jean Lapinski, Jen Long, and Marcie Strachko.

A motion was made by Kovach and seconded by Ridgway to approve the minutes of the last meeting.

There was a work session at 10:00 AM in the Commissioners Conference Room at the First Street Annex for the transaction of routine business. In attendance were Commissioners Young, Ridgway, Kovach, Treasurer Creveling, Eric Stahley, Jean Lapinski, Jen Long, April Miller, and Marcie Strachko. April Miller was present for personnel actions within her department. She had multiple step increases and also a resignation. Jean Lapinski reviewed the bills being paid and cash in the bank. Treasurer Creveling reviewed her monthly report and discussed the Hotel audit, it appears as though the Hotel will turn over the books for the audit. Marcie reviewed the remaining personnel actions.

#### DEPARTMENT REPORTS:

##### Register & Recorder – October Report

Total remitted to the County was \$27,099.71  
Total collected for County Improvement Fund was \$1,388  
Total collected for Recorder Improvement Fund was \$2,082  
Total collected for Remote Access was \$1,479  
Total amount turned over to Affordable Housing was \$8,000.11  
Total remitted to County for 2017 \$262,965.47  
Total Business, All Sources for 2017 \$6,300,699.87

##### Treasurer – October Report:

\$2,211.00 was collected in commissions and fees for October

#### OLD BUSINESS:

None

#### NEW BUSINESS:

- A. Approve Dan Knorr as a new Board Member of Drive, completing the term of Dr. Stoltz  
Ending 12-31-17

Motion by Ridgway seconded by Kovach all approved

- B. Approve the 3-year reappointment of Dr. DeFinnes to DRIVE, whose term is ending 12-31-17

Motion by Kovach seconded by Ridgway all approved

- C. Approve Kevin Bissinger as a contractor member on the Farmland Preservation Board due to the vacancy left by Gene Minnick

Motion by Kovach seconded by Young all approved

- D. Approve exoneration of tax/cost/interest for parcel that was lease hold camper which was moved without permit.

Parcel #	21-19-009-02,111	\$138.33
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Motion by Young seconded by Kovach all approved

- E. Approve the advertising of the ordinance Columbia and Montour Counties to name Drive as the economic development council of governments serving the two county regions.

Motion by Kovach seconded by Young all approved

- F. Appoint the County Mitigation Committee (Rich Ridgway, David Kovach, John Barton, James Nemeth, and Tyler Dombroski) to identify and administer projects related to the mitigation grant funding eligible to Columbia County as part of the Wyoming Valley Levee raising project of 2006

Motion by Young seconded by Kovach all approved

- G. Approve a letter of support for District Attorney Leipold to apply for a grant thru PCCD to supply all first responders in the county with Naloxone

Motion by Ridgway seconded by Kovach all approved

- H. APPROVE THE FOLLOWING HIRES/STEP INCREASES/PROMOTIONS:

Jason Hewes, FT CO, Prison, 6 mo step, 12/11/17  
Allison Procopio, Nurse, Prison, 2 yr step, 12/13/17  
Gregory Kadash, PT CO, Prison, 1 yr step, 11/30/17  
Ryan Gajkowski, FT CO, Prison, 1 yr step, 11/13/17  
Thaddeus Smith, FT CO, Prison, 4 yr step, 11/10/17  
Thomas Grabow, FT CO, Prison, 10 yr step, 11/11/17  
Paula Stellfox, Nurse, Prison, 6 mo step, 11/7/17  
Phillip Beck, Clerk Typist 1, CYS, 7 yr step, 10/25/17  
Stephanie Bond, Caseworker Supervisor, CYS, 10 yr step, 10/29/17  
Elizabeth Reams, Caseworker 2, CYS, 2 yr step, 10/26/17  
Jessica Tloczynski, Parent Educator, FC, 6 month step, 11/9/17

Motion by Kovach seconded by Ridgway all approved

- I. APPROVE THE DATES OF THE FOLLOWING ELECTED OFFICIALS/COURT EMPLOYEE HIRES/STEP INCREASES/PROMOTIONS:

Andrew Gottstein, Locate/Enforcement Specialist, DRO, hire, 11/13/17  
Sara Anderson, Clerk, APO, Hire, 11/3/17

Motion by Ridgway seconded by Kovach all approved

- J. APPROVE THE DATES OF THE FOLLOWING RESIGNATIONS/TERMINATIONS/RETIREMENTS:

Janelle Fox, Secretary, APO, Rescinded Acceptance, 11/6/17  
Valerie Auman, Caseworker 1, CYS, Resignation, 10/31/17

Motion by Young seconded by Kovach all approved

- K. APPROVE THE DATES OF THE FOLLOWING RESIGNATIONS/TERMINATIONS/RETIREMENTS:

Gerald Lacey, CO Prison, Resignation, 11/4/17  
Andrew Hill, PT CO, Resignation, 10/18/17

Motion by Young seconded by Kovach all approved

#### CORRESPONDENCE:

Pennsylvania Department of Environmental Protection notified the Commissioners that the information submitted on April 26, 2017 in support of the bonding application for Surface Mining Permit No. 54793009 has been determined, by both the Compliance and Technical Services Sections of the Pottsville District Mining Office, adequately represent the planned site operating conditions and is acceptable to the Department.

#### APPROVAL OF BILLS:

Warrant requests for October 20th totaling \$985,815.81

Motion by Ridgway seconded by Kovach all approved

Warrant request for American Paper \$941.82

Motion by Kovach seconded by Young, Ridgway abstained, motion passed

ADJOURN:

With no further business to discuss, the meeting was adjourned on a motion by Young and seconded by Ridgway. Motion passed.

Attest: \_\_\_\_\_  
David J. Withey, Chief Clerk