

October 5, 2023

There was a Commissioners meeting at 2:00 PM in the Commissioners Conference Room at 700 Sawmill Road, Small Conference Room for the regular scheduled Commissioners meeting. In attendance were Commissioners Ridgway, Young, and Kovach, Solicitor McDonald, Chief Clerk Witchey, Michelle Frye, Jeannie Lapinski, Randy Karchner, and Ed Sanders. Via zoom were the following individuals Don Coleman, and Denise LaBuda.

Commissioner Ridgway called the meeting to order and asked that we stand and pledge the flag, he then called for the approval of the minutes of the prior meeting.

Motion by Young, seconded by Kovach; all approved.

Commissioner Ridgway then called for a report of the work session: There was a 10:00 work session held. In attendance were Commissioners. Ridgway, Young, Kovach, Chief Clerk Witchey, MJ Mahon, Michelle Frey, Treasurer Creveling, Jeannie Lapinski, Josh Nespoli, Rich Kisner, Emily Poliniak, and Jen Zarko. Via Zoom were the following individuals, Jodi Cook, Jen Long, April Miller, and Don Coleman. Commissioner Ridgway called the meeting to order and asked that Commissioner Kovach read the Proclamation for the LGBTQ Outfest Day on October 21st. After reading the Proclamation Emily said a few words regarding the day. Commissioner Ridgway then asked Rich Kisner to discuss the Act 137 funds he was requesting. Rich provided the Commissioners a brief explanation of what has transpired regarding his projects. The first issue was that they state saw the project as a phased project thus reduced his fees by 400K, the bid for the project was done pre-Covid and the project ending costing 1.2M higher than expected, coupled with the increase of insurance costs he wanted to utilize 100K of the available Act 137 funds. Jean then reviewed bills and cash and then the rest of the agenda was reviewed by and then the meeting was adjourned.

DEPARTMENT REPORTS:

Prothonotary:

Clerk of Orphans Courts – September Report:

Total remitted to the County was \$16,963.69

Total business all sources was \$21,951.05

Clerk of Courts – September Report:

Total remitted to the County was \$25,951.84

Total business all sources was \$54,145.49

Register & Recorder: September Report

Total remitted to the County was \$25,102.82

Total business all sources was \$873,428.79

Number of Deeds recorded for the month was 152

Number of Mortgages recorded for the month was 132

Treasurer:

Total Licenses Sold: 159

Total business to the County was \$1,163.00

Total business all sources: \$3,146.62

Sheriff Revenue – September Report

Interest: \$1,567.27

Civil \$3,042.00

Lic To Carry \$2,280.00

Lic to Sell Firearms \$0.00

Lic to Sell Precious Metals \$0.00

Personal Prop \$741.00

Real Estate \$1,048.50

Transports \$0.00

Warrant \$2,577.62

Total \$11,256.39

Sheriff Screener- September Report:

Courthouse:		
Visitors		6,624
Alarms		2,960
Weapons:	Guns	12
	Knives	48
	Misc	15

Annex:		
Visitors		4,356
Alarms		1,315
Weapons:	Guns	2
	Knives	29
	Misc	17

OLD BUSINESS: None

NEW BUSINESS:

A. Proclamation for the LGBTQ Outfest Day October 21, 2023

B. Approve Community Strategies Group Utilizing \$100,000 of their Act 137 funds

- Motion made by Kovach, seconded by Young, all approved

C. Approve the lease agreement for the Berwick Magistrate Office

- Motion by Young, seconded by Kovach, all approved

D. Approve to keep Briar Creek Lake Park open until November 6th

- Motion by Young, seconded by Kovach, all approved

E. APPROVE THE FOLLOWING HIRES, STEP INCREASES, PROMOTIONS:

- Tammy Rhodes, EMT, Prison, six (6) month step increase, 10/20/23
- Kendra Reynolds, FT CO, Prison, one (1) year Fulltime increase, 10/9/23
- Dylan Willis, FT CO, Prison, one (1) year Fulltime increase, 10/9/23
- Jordon Fosse, FT CO, Prison, one (1) year Fulltime increase, 9/20/23
- Austin McCormick, FT CO, Prison, four (4) year Fulltime increase, 10/25/23

- Motion by Young, seconded by Kovach, all approved

F. APPROVE THE DATES OF THE FOLLOWING ELECTED OFFICIALS/COURT EMPLOYEES: HIRES, STEP INCREASES, PROMOTIONS:

- David McConaghy, Conference Office, DRO, Two (2) year step increase, 9/13/23

- Motion by Ridgway, seconded by Kovach, all approved

G. APPROVE THE DATES OF THE FOLLOWING RESIGNATIONS, TERMINATIONS, RETIREMENTS:

- Megan Moro, PT Asst PD, Public Defender, Resignation, 10/6/23

Motion made by Kovach, seconded by Young, all approved

CORRESPONDANCE:

- The Pennsylvania Public Utility Commission notified the Commissioners of the application for approval to alter the public crossing (DOT 265 991 G) in the Town of Bloomsburg by the installation of a new traffic system on SEDA-COG Joint Rail Authority.

APPROVAL OF BILLS:

- Approve bills thru dated thru 10/6/23 for \$227,932.26

Motion by Commissioner Ridgway and seconded by Commissioner Young; all approved

- Approve American Paper bills for \$1,202.42

Motion by Commissioner Young and seconded by Commissioner Kovach; abstain by Ridgway; motion passes

PUBLIC COMMENT:

None

AJOURN:

With no further business to discuss, the meeting was adjourned by Commissioner Ridgway.

Attest: _____
David J. Withey