

October 4, 2018

The Columbia County Commissioners met on the above date at 2:00 PM in the Commissioners' Conference Room at the First Street Annex for the transaction of routine business. In attendance were Commissioners Young, Ridgway, Kovach, Solicitor McDonald, Chief Clerk Witchey, Marcie Strachko, Jean Lapinski, Julie Wiegand and Bethany Gieliotti both from WYLN.

A motion was made by Kovach and seconded by Ridgway to approve the minutes of the last meeting.

There was a work session at 10:00 AM in the Commissioners Conference Room at the First Street Annex for the transaction of routine business. In attendance were Commissioners Young, Ridgway, Kovach, Solicitor McDonald, Chief Clerk Witchey, Marcie Strachko, Rachael Swartwood, Jean Lapinski, Jen Long, Tim Murphy, and April Miller. Jean Lapinski discussed the current bills of which \$632,675.46 are scheduled to be paid, and available cash is currently \$6,642,246.52. Marcie reviewed personnel moves which include hires/step increases, and promotions for both the Commissioners and the Courts. Jen Long was in attendance due to an appointment to the LEPC Board. The agenda was then reviewed and the 10:00 work session was adjourned.

DEPARTMENT REPORTS:

Sheriff – September Report:

Courthouse:

Total Visitors: 7,236

Total Alarms: 3,635

Confiscated Weapons:

Knives 46

Scissors 6

Utility 7

Razor 0

Mace 8

Guns 25

Misc 3

Annex:

Total Visitors: 5,606

Total Alarms: 4,267

Confiscated Weapons:

Knives 34

Scissors 1

Utility 4

Razor 0

Mace 3

Guns 2

Misc 3

Register & Recorder – September Report:

\$25,674.84 was collected in commissions and fees

\$1,689.00 was collected in Recorder Improvement Fund

\$1,126.00 was collected in County Improvement Fund

\$6,833.88 was collected in Affordable Housing Fund

\$1,680.91 was collected in Remote Access Fee

OLD BUSINESS: None

NEW BUSINESS:

- A. Approve the application of the Children's Trust Fund for the 3rd year of grant in the amount of \$50,000 for fiscal year 2018/2019

Motion by Kovach and seconded by Ridgway all approved

- B. Approve the sale price of the two impalas listed on municibid:

- 2011 Impala- \$2,000

- 2012 Impala- \$2,100

Motion by Ridgway and seconded by Kovach all approved

C. Approve Phil Yoder to join Columbia County LEPC Board

Motion by Young and seconded by Kovach all approved

D. APPROVE THE FOLLOWING HIRES/STEP INCREASES/PROMOTIONS:

Ismael Castillo, PT CO, Prison, Hire, 10/22/18
Samantha West, PT CO, Prison, Hire, 10/22/18
Kimberly O'Brien, PT CO, Prison, Hire, 10/22/18

Motion by Kovach and seconded by Ridgway all approved

E. APPROVE THE DATES OF THE FOLLOWING ELECTED OFFICIALS/COURT EMPLOYEE HIRES/STEP INCREASES/PROMOTIONS

Sara Anderson, APO Program Coordinator, AP, Promotion, 10/22/18
Michelle Santor, Intake Clerk, DRO, Promotion, 10/8/18

Motion by Kovach and seconded by Ridgway all approved

F. APPROVE THE DATES OF THE FOLLOWING RESIGNATIONS/TERMINATIONS/RETIREMENTS:

Rebecca Savidge, Clerk Typist, CYS, Resignation, 9/28/18
Miranda Church, Intake Clerk, DRO, Resignation, 9/24/18
Kody Leisenring, PT CO, Prison, Resignation, 9/10/18
Sarah Delp, Programs Coordinator, AP, Resignation, 10/19/18

Motion by Ridgway and seconded by Kovach all approved

CORRESPONDENCE:

The Commonwealth of Pennsylvania Financing Authority notified the Commissioners that the Baseline Water Quality Date Program is unable to provide the financial assistance for this project.

The PUC notified the Commissioners that PennDOT filed a petition with the Commission seeking to transfer jurisdiction to Court of Common Pleas of Columbia County for a determination of the amount of damages due to the Norfolk Southern Railway Company.

APPROVAL OF BILLS:

Warrant requests for October 5th for \$632,675.46

Motion by Ridgway and seconded by Kovach all approved

Warrant requests to pay American Paper Supply for October 5th totaling \$2,638.12

Motion by Young seconded by Kovach abstain by Ridgway motion passed

With no further business to discuss, the meeting was adjourned on a motion by Kovach and seconded by Ridgway. The motion passed.

Attest: _____
David J. Witchey, Chief Clerk