

October 2, 2025

There was a Commissioners meeting at 2:00 PM in the Commissioners Conference Room at 700 Sawmill Road, Small Conference Room for the regularly scheduled Commissioners meeting. In attendance were Commissioners Brewer, Karschner, Kovach, Solicitor Marinos, Marcie Strachko, Treasurer Creveling, David Witchey, Duane Gaugler, and Michelle Frey. Via Zoom were Diane Cizewski, Denise LaBuda, Jeannie Lapinski, Sierra Cleaver, MJ Mahon, Michael Wilson, and Jenn Long.

Commissioner Brewer called the meeting to order and asked that we stand and pledge the flag, he then called for the approval of the minutes of the prior meeting.

Motion by Kovach, seconded by Karschner; all approved.

Commissioner Brewer then called for a report of the work session: The work session report is as follows, at 10:00 AM there was a work session held. In attendance were Commissioners Brewer, Karschner, Kovach, Marcie Strachko, Solicitor Marinos, David Witchey, Treasurer Creveling, Prothonotary Stroup, MJ Mahon, and Michelle Frye. Via zoom was April Miller, Tom Frace, Jodi Cook, Jeremy Brown, Jeannie Lapinski, and Kirsti Kritzer. Chairman Brewer asked for any comments prior to reviewing the agenda, hearing none the agenda was reviewed, Marcie reviewed the hires steps and increases, then the available cash and bills was also reviewed. After which the work session was adjourned.

DEPARTMENT REPORTS:

Register & Recorder – September Report:

Total remitted to the County was \$30,067.78
Total business all sources was \$881,363.82

Number of Deeds recorded for September was 152
Number of Mortgages recorded for September was 163

Treasurer – September Report:

County Commission \$2,295.00

OLD BUSINESS: None

NEW BUSINESS:

A. Approve the opening of the bids for debris removal from the County bridges

Motion by Commissioner Karschner; seconded by Commissioner Kovach; all approved

B. Motion to approve the lowest bidder LT Trucking pending review of the engineer and solicitor

Motion by Commissioner Brewer; seconded by Commissioner Kovach; all approved

C. Approve Resolution 2025-6 for the Local Share Account which the Berwick YMCA would like to apply for to improve its energy efficiency/savings

Motion by Commissioner Kovach; seconded by Commissioner Brewer; all approved

D. Approve the Finance Director to seek out loans from local banks to allow the County to acquire funds due to the continued state budget crisis.

Motion by Commissioner Karschner; seconded by Commissioner Kovach; all approved

E. Approve the 2026 Holiday Calendar

Motion by Commissioner Brewer; seconded by Commissioner Kovach; all approved

F. APPROVE THE FOLLOWING HIRES, STEP INCREASES, and PROMOTIONS:

- Christopher Johnson, CW 2, CYS, two (2) year step, 8/22/25
- Rylee Sortman, promotion PT to FT CO, Jail, 9/28/25

Motion by Commissioner Karschner; seconded by Commissioner Kovach; all approved

G. APPROVE THE DATES OF THE FOLLOWING ELECTED OFFICIALS and COURT
EMPLOYEE HIRES, STEP INCREASES, and PROMOTIONS:

- Kristie Rospendowski, Deputy, Sheriff, fifteen (15) year step, 10/12/25
- Sara Chapin, APO Programs/Collections Coord, AP, four (4) year step, 10/1/25
- Amy Ort, APO Counselor, AP, ten (10) year step, 10/13/25

Motion by Commissioner Brewer; seconded by Commissioner Kovach; all approved

H. APPROVE THE DATES OF THE FOLLOWING RESIGNATIONS, TERMINATIONS, AND
RETIREMENTS:

- Serena Adams, Nurse staff, Jail, Resignation, 9/16/25

Motion by Commissioner Karschner; seconded by Commissioner Kovach; all approved

CORRESPONDANCE:

- None

BILLS:

Approve the bills dated 9/26/2025 in the amount of \$162,696.34

Motion by Commissioner Kovach; seconded by Commissioner Karschner; all approved

PUBLIC COMMENT:

None

AJOURN:

With no further business to discuss, the meeting was adjourned on a motion by Commissioner Karschner seconded by Commissioner Kovach. The motion passes

Attest: _____
David J. Witchey