

August 19, 2021

There was a Commissioners meeting at 2:00 PM in the Commissioners Conference Room at 700 Sawmill Road Small Conference Room for the regular scheduled Commissioners meeting. In attendance were Commissioners Young, Ridgway, Kovach, Chief Clerk Witchey, Jeannie Lapinski, Michelle Frye, and Eric Stahley. Via Zoom: Jeremy Brown and Don Coleman.

A motion was made by Ridgway and seconded by Young to approve the minutes of the prior meeting. The motion unanimously passed.

There was a 10:00 work session held in attendance were Commissioners Young, Ridgway, Kovach, Solicitor McDonald, Chief Clerk Witchey, Jean Lapinski, Marcie Strachko, Treasurer Creveling, Michelle Frye, Register & Recorder Lupini, Michele Frye, Geralee Zeigler, Teri Provost, and Julye Wemple. Via Zoom: Eric Boughner, Jen Long Rachael Swartwood, Brandon Washington, Tyler Nichols and Gini Feigles-Karr. Young called the meeting to order and asked Seda-Cog to start the meeting. Geralee started the meeting providing the Commissioners details of two bills that they would like the Commissioners to approve for the Fishing Creek Watershed Study and West End Study. Jen Long then provided an update as to the increase of COVID-19 cases in Columbia County and that the County has now entered the high stage of COVID-19 transmission rate. Tyler Nichols then discussed ABM's proposed needs based capital plan review of County infrastructure of major assets that will enable the Commissioners to review the infrastructure needs of the County. Once completed it will allow the Commissioners to prioritize their Capital needs plan. Jeannie reviewed bills and available cash. Then the agenda was reviewed and the meeting was adjourned.

#### DEPARTMENT REPORTS:

##### Prothonotary:

###### Clerk of Orphans Courts – July Report:

Total remitted to the County was \$15,105.78

Total business all sources was \$24,261.04

###### Clerk of Courts – July Report:

Total remitted to the County was \$32,830.40

Total business all sources was \$74,092.41

OLD BUSINESS: None

##### NEW BUSINESS:

#### A. COVID-19 update

#### B. Approval to utilize American Rescue Funds for the following programs:

- \$118,500.39 for the digitization of the Register and Records Office records from 1813-1974
- Approve the list of private businesses reimbursement of PPE supplies

Motion by Kovach seconded by Ridgway; all approved

#### C. Approve PFM Financial Advisers LLC, as a Independent Financial Advisor and Eckert Seamans as Bond Counsel to proceed with the issuance of a bank loan RFP to explore the refinancing of the County's outstanding Series 2016 General Obligation Bonds

Motion by Kovach seconded by Ridgway; abstain by Young motion passes

#### D. Approve the Caldwell Consistory to utilize the County parking lots on Saturday, September 11 for the 9/11 Memorial Service and First Responder Appreciation Day

Motion by Kovach seconded by Ridgway; all approved

E. Approve the advertisement of the RFP for Columbia County's copier contract

Motion by Young seconded by Kovach; all approved

F. Approve ABM Facility Support Services, LLC through the use of FAR 552.238-79 use of Federal Supply Schedule Contracts by Non-Federal Entities (2016) to conduct an Investment Grade Audit (IGA) in accordance with Pennsylvania Act 77 of 2004, Act 39 of 2010, 163 of 2016 or other Pennsylvania Legislation

Motion by Ridgway seconded by Kovach; all approved

G. Approve the reappointment of Dr. Brian Johnson, John McGee, and Paul Lee to the Planning Commission Board, the appointment is for 4 years and is effective August 1, 2021

Motion by Ridgway seconded by Kovach; all approved

H. Approve the advertisement for installation of steps at the Briar Creek Lake Park, steps will located from the park down to the lake

Motion by Young seconded by Kovach; all approved

I. Approve the following bills for the West End and Fishing Creek water mitigation studies as follows:

- Press Enterprise (advertisement) \$322.98
- HRG (Engineering) \$8,686.40

Motion by Kovach seconded by Ridgway; all approved

J. APPROVE THE FOLLOWING HIRES/STEP INCREASES/PROMOTIONS:

- Brittany Hacker, C&Y Caseworker, 4 year-step, 8/1/21

Motion by Young seconded by Kovach; all approved

K. APPROVE THE DATES OF THE FOLLOWING ELECTED OFFICIALS/COURT EMPLOYEE HIRES/STEP INCREASES/PROMOTIONS:

- Heather Comstock, PT Deputy Sheriff, Sheriff, Hire, 8/23/21

Motion by Kovach seconded by Young; all approved

L. APPROVE THE DATES OF THE FOLLOWING RESIGNATIONS/TERMINATIONS/RETIREMENTS:

- None

**CORRESPONDENCE:**

- North Centre Township sent the Commissioners ordinance 1-2021 regarding noise and noise disturbances with the Township.
- PennDot sent an updated notification of the Bloomsburg Reconstruction Project.

**APPROVAL OF BILLS:**

- Approve bills from 8-20-21 totaling \$1,223,077.02

Motion by Ridgway and seconded by Kovach; all approved

- Approve American Paper bills from 8-20-21 totaling \$1,056.05

Motion by Kovach and seconded by Young; abstain by Ridgway, Motion passes

PUBLIC COMMENT:

None

AJOURN:

With no further business to discuss, the meeting was adjourned on a motion by Kovach and seconded by Ridgway. The motion passed.

Attest: \_\_\_\_\_  
David J. Witchey, Chief Clerk