

August 3, 2017

The Columbia County Commissioners met on the above date at 2:00 PM in the Commissioners' Conference Room at the First Street Annex for the transaction of routine business. In attendance were Commissioners Young, Ridgway, Kovach, Solicitor McDonald, Chief Clerk Witchey, Register and Recorder Lupini, Treasurer Creveling, Misty Chapman, April Miller, Jen Long, Fred Hunsinger, and Marcie Strachko.

A motion was made by Kovach and seconded by Ridgway to approve the minutes of the last meeting with the exception that there be a correction to item E. regarding the Happy Valley Bridge. The correction will reflect that both Northumberland and Columbia County would pay equally 50% of the study cost all approved.

There was a work session at 10:00 AM in the Commissioners Conference Room at the First Street Annex for the transaction of routine business. In attendance were Commissioners Young, Ridgway, and Kovach, Solicitor McDonald, Chief Clerk Witchey, Treasurer Creveling, Fred Hunsinger, Wade Mays, April Miller and Marcie Strachko, Matt Repasky, Eric Stahley, Jonna Hagemeyer, Bridget Klinger, Jen Long, Rich Kisner, Lori Gordner, Scott Weis, Clinton Myers Brain Meyers and Jack Bittner. Lori Gordner and Rich Kisner were in attendance to discuss the rebudgeting 2014/2015 DCED funds to the West Street Church project, the total amount of funds being rebudgeted is \$240,462.08. The project will have 9 units and total project cost will be \$1.6 million. Boy Scouts Brian Meyers and Jack Bittner presented their idea for an Eagle Scout project. The proposed project would refurbish 60 of the County's voting booths; this would entail replacing the booth current worn out fabric and paint the booths framework. April Miller was in attendance to discuss her 2018/2019 budget which is set to be \$4,798,223. April also discussed the drug issues and mental health concerns that are causing C&Y to increase the amount of caseworkers thus driving the overall increase to the C&Y budget. Treasurer Creveling reviewed her monthly report and then discussed the current Hotel Tax Rate being 2% and that the Treasurer is eligible to take 4%, which needs to be set by an ordinance. Marcie Strachko reviewed the personnel agenda items. Eric Stahley reviewed the flood wall training results.

DEPARTMENT REPORTS:

Register/Recorder – July Report:

Total remitted to the County was \$26,143.71
Total collected for County Improvement Fund was \$1,300
Total collected for Recorder Improvement Fund was \$1,950
Total collected for Remote Access was \$1,516.77
Total amount turned over to Affordable Housing was \$7,796.11
Total remitted to County for 2017 \$182,087.39
Total Business, All Sources for 2017 \$4,478,889.99

Treasurer – July Report:

\$9,830.00 was collected in commissions and fees for July

OLD BUSINESS: Correct the start date of Sarah Delp from 8/31/17 to 7/31/17 in AP

Motion by Ridgway seconded by Kovach all approved

NEW BUSINESS:

- A. Approve the rebudgeting of 2014 \$97,908.08 and 2015 \$142,554.00 CDBG funds to the West Street Church Project.

Motion by Kovach seconded by Young all approved

- B. April Miller, Denise Labuda, and Misty Chapman present 2018/2019 budget for submission to C&Y

Motion by Young seconded by Kovach all approved

- C. Approve Scouts Brian Meyers and Jack Bittner to refurbish 60 of the County Election Booths as their Eagle Scout Project

Motion by Kovach seconded by Ridgway all approved

- D. Approve the use of \$500.00 of Hotel Tax money to sponsor the Kayak/Canoe Poker Paddle to be held at the Test Track Park in Berwick on August 19th.

Motion by Ridgway seconded by Kovach all approved

- E. Approve the use of the County parking lots on Saturday August 26th for Artfest

Motion by Young seconded by Kovach all approved

- F. Approve exoneration of tax/cost/interest for parcels that are lease hold trailers which were sold or razed pursuant to Act 156 – Abandoned Mobile Home.

Parcel #17-13-001-00,025	\$565.66
Parcel#17-13-001-00,034	\$6,689.47
Parcel#17-13-001-00,045	\$2,469.56
Parcel#17-13-001-00,046	\$535.66

Motion by Kovach seconded by Young all approved

- G. Approve exoneration of tax/cost/interest for parcel that are lease hold trailer which was razed by a fire.

Parcel #	31-04-004-03,082	\$414.02
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Motion by Ridgway seconded by Kovach all approved

- H. Approve exoneration of tax/cost/interest for parcels that are lease hold camper whose owner provided proof of current registration and inspection.

Parcel #	19-06-002-00,042	\$311.67
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Motion by Ridgway seconded by Kovach all approved

- I. APPROVE THE FOLLOWING HIRES/STEP INCREASES/PROMOTIONS:

Terri Bassler, Caseworker 1, CYS, Hire, 8/21/17
Katelyn Matthews, Caseworker 1, CYS, 6 month step, 7/23/17
Michelle Frye, IT Network Coordinator, Comm, 6 month step, 8/1/17
Brittany Hacker, Caseworker 2, CYS, Promotion, 8/1/17
Allison Miknich, Land Use Planner, Planning, 4 ye step, 8/13/17

Motion by Kovach seconded by Young all approved

- J. APPROVE THE DATES OF THE FOLLOWING ELECTED OFFICIALS/COURT EMPLOYEE HIRES/STEP INCREASES/PROMOTIONS:

Joseph Devaney, PT Court Crier, Courts, Hire, 7/24/17

Motion by Kovach seconded by Young all approved

- K. APPROVE THE DATES OF THE FOLLOWING RESIGNATIONS/TERMINATIONS/RETIREMENTS:

Michael Powell, CO, Prison, Transfer to AP, 8/2/17
Alexis Seiger, PT CO, Prison, Resignation, 7/21/17
Alicia Humphrey, Secretary, DM Berwick, Resignation, 8/11/17
Alexia Williams, Secretary, DM Berwick, Resignation, 8/11/17

Motion by Ridgway seconded by Kovach all approved

CORRESPONDENCE:

The State Conservation Commission sent us the Columbia County Conservation District Board of Director list terms detailing the process how the names need to be submitted to the State Conservation Commission by December 1st.

APPROVAL OF BILLS:

Warrant requests for July 28th totaling \$361,936.77

Motion by Ridgway seconded by Kovach all approved

Warrant request for American Paper \$2,078.23

Motion by Young seconded by Kovach, Ridgway abstained motion passed

ADJOURN:

With no further business to discuss, the meeting was adjourned on a motion by Kovach and seconded by Ridgway. Motion passed.

Attest: _____
David J. Withey, Chief Clerk