

July 5, 2018

The Columbia County Commissioners met on the above date at 2:00 PM in the Commissioners' Conference Room at the First Street Annex for the transaction of routine business. In attendance were Commissioners Young, Ridgway, Kovach, Solicitor McDonald, Chief Clerk Witchey, Treasurer Creveling, Jen Long, Jean Lapinski, and Marcie Strachko.

A motion was made by Kovach and seconded by Ridgway to approve the minutes of the last meeting.

There was a work session at 10:00 AM in the Commissioners Conference Room at the First Street Annex for the transaction of routine business. In attendance were Commissioners Young, Ridgway, Chief Clerk Witchey, Treasurer Creveling, Jen Long, Marcie Strachko, and Jean Lapinski. Treasurer Creveling discussed the upcoming start of doe licenses that are available on Monday and also discussed the Hotel issue regarding the payment of the Hotel Tax. Commissioners instructed Tony to file the charges against the Hotel. Marcie reviewed personnel actions. Jean discussed bills and available cash. Jen provided the Commissioners the water height of Fishing Creek due to the amount of rain received and also discussed the Hazardous Materials Plan that was on the agenda.

DEPARTMENT REPORTS:

Sheriff – June Report:

Courthouse:

Total Visitors: 7,525

Total Alarms: 3,751

Confiscated Weapons:

Knives 63

Scissors 2

Utility 4

Razor 0

Mace 2

Guns 20

Misc 12

Annex:

Total Visitors: 5,606

Total Alarms: 4,267

Confiscated Weapons:

Knives 67

Scissors 2

Utility 4

Razor 0

Mace 5

Guns 6

Misc 7

Register & Recorder – June Report:

\$28,979.29 was collected in commissions and fees

\$1,920.00 was collected in Recorder Improvement Fund

\$1,280.00 was collected in County Improvement Fund

\$8,495.78 was collected in Affordable Housing Fund

\$1,782.47 was collected in Remote Access Fee

Treasurer's June Report:

\$2,533.00 was collected in commissions

OLD BUSINESS: None

NEW BUSINESS:

- A. Proclamation declaring 6-30-2018 Mount Pleasant Township day celebrating its 200 years of existence.

Motion by Kovach and seconded by Young all approved

- B. Approve the use of \$1,000 of Hotel Tax money to support the WWII weekend July 21 & 22 at the Riverfront Park Test Track

Motion by Young and seconded by Ridgway abstain by Kovach motion passed

- C. Approve the use of \$400 of Hotel Tax money to assist in the cleanup of Kocher Park by Sekisui, money will be used for a dumpster

Motion by Ridgway and seconded by Kovach all approved

- D. Approve to modify CDBG 2014 Funds by removing \$83,762.52 from the West Street Church Apartment project and moving those funds as follows:

- Briar Creek Borough Park Road \$13,280
- Hemlock Township Hemlock St \$22,643
- Benton Borough Park Lighting \$3,009.52
- Catawissa Borough Pfahler St \$44,830

This is to ensure the use of 2014 CDBG funds are spent by the May 19th 2019 deadline.

Motion by Young and seconded by Kovach all approved

- E. Approve to modify the CDGB 2015 funds by removing \$13,280 for the Briar Creek Borough Park Road decreasing funds to Benton Borough \$3,009.52 and Hemlock Township Hemlock Street \$22,643, and increasing funds to the West Street Church Project by \$38,932.52.

Motion by Kovach and seconded by Young all approved

- F. Approve to modify CDGB 2016 by deleting the Catawissa Borough Pfahler Street by \$44,830 and adding \$44,830 to the West Street Church Apartment Project.

Motion by Young and seconded by Kovach all approved

- G. Approve the 25% local match for the Penn Dot study with Rabbittransit

Motion by Ridgway and seconded by Kovach all approved

- H. Approve the updated Columbia County Hazardous Materials Response Plan

Motion by Young and seconded by Kovach all approved

- I. Approve Brian Sokol to the Columbia County Conservation District Board as a Farmer Director

Motion by Ridgway and seconded by Kovach all approved

- J. Approve the following exonerations:

Leasehold Trailers sold or razed without permit

- Parcel #25-02-029-01,190 \$1,883.45
- Parcel #25-02-029-01,195 \$1,307.76

Leasehold Trailer moved without permit

- Parcel #03-06-012-01,025 \$435.22
- Parcel #31-1B1-012-03,040 \$303.51

Leasehold trailer that changed ownership

- Parcel #32-08-019-00,047 \$82.20

Motion by Ridgway and seconded by Kovach all approved

K. APPROVE THE FOLLOWING HIRES/STEP INCREASES/PROMOTIONS:

Rachel Jiminez, Caseworker 1, CYS, Hire, 8/20/18
Joseph Grenuk, 911 Telecommunicator, ECEN, Promotion to FT, 7/7/18
Sarah Freeman, PT CO, Promotion to over 30 hours, Prison, 7/15/18
Dylan Knorr, PT CO, Prison, Promotion to over 30 hours, 7/15/18
Jeremiah Olivo, PT CO, Promotion to over 30 hours, Prison, 7/15/18
Keith Dresse, PT CO, Prison, Hire, 7/15/18
Jose Vazquez, PT CO, Prison, Hire, 7/15/18
Cody Frunk, PT CO, Prison, Hire, 7/15/18
Cole Wirt, PT CO, Prison, Hire, 7/15/18
Jose Polanco, PT CO, Prison, 1 yr step increase, 7/9/18
Melanie Sankus, PT CO, Prison, 2 yr step increase, 7/19/18
Brent Harner, FT CO, Prison, 1 yr step increase, 7/9/18
Candace Hoppy, FT CO, Prison, 1 yr step increase, 7/9/18
Brandy Walton, FT CO, Prison, 2 yr step increase, 7/17/18
Kristen Strachko, Seasonal Rehire, Treasurer, 7/10/18
Terry Muhlenberg, Seasonal Rehire, Treasurer, 7/10/18
Misty Chapman, Fiscal Administrator, Step Increase, 7/10/18
Jeremy Brown, Promotion to Interim ECEN Director, 7/2/18
Jennifer Long, Promotion to EMA Director, 7/2/18

Motion by Kovach and seconded by Ridgway all approved

L. APPROVE THE DATES OF THE FOLLOWING ELECTED OFFICIALS/COURT EMPLOYEE HIRES/STEP INCREASES/PROMOTIONS

Nellie Hicks, Clerk, MDJ Catawissa, Hire, 7/5/18

Motion by Young and seconded by Kovach all approved

M. APPROVE THE DATES OF THE FOLLOWING RESIGNATIONS/TERMINATIONS/RETIREMENTS:

Emily Roney, Clerk, MDJ Catawissa, Resigned, 6/15/18
Jessica Shoup, Operations & Training Coordinator, Resigned, 8/3/18
Ken Carey, 911 Telecommunicator, ECEN, Resignation, 7/6/18
Sharon Mastellar, PT CO, Prison, Retirement, 7/18/18
Debra Vogt, Caseworker 2, CYS, Resignation, 7/13/18
Jacob Shaup, PT CO, Prison, Resignation, 7/5/18

Motion by Kovach and seconded by Ridgway all approved

CORRESPONDENCE:

The Pennsylvania Public Utility Commission notified the Commissioners that they were approved to alter the public crossing where Low Street crosses the single track owned by SEDA COG in South Centre Township, to install new aerial fiber optic cable.

Borton Lawson notified the Commissioners on behalf of PPL Electric Utilities that they are applying for a general permit for a temporary road crossing application in Orange Township so that they can perform footer repair along PPL's MONT-SUSQ T1 Line.

APPROVAL OF BILLS:

Warrant requests for June 29th totaling \$790,012.81

Motion by Ridgway and seconded by Kovach all approved

Warrant requests to pay American Paper Supply for June 1st \$2,316.56

Motion by Kovach seconded by Young abstain by Ridgway motion passed

With no further business to discuss, the meeting was adjourned on a motion by Kovach and seconded by Ridgway. The motion passed.

Attest: _____
David J. Withey, Chief Clerk