

July 2, 2020

The Columbia County Commissioners met on the above date at 2:00 PM in the Commissioners' Conference Room at 700 Sawmill Small Conference Room for a Commissioners meeting handling the transaction of routine business. In attendance were Commissioners Young, Ridgway, Kovach, Solicitor McDonald, Chief Clerk Witchey, Marcie Strachko, Treasurer Creveling, David Good, David Heim, and Michelle Frey. All other attendees were online via zoom they are as follows Jean Lapinski, Jeremy Brown, and Jen Long.

A motion was made by Kovach and seconded by Ridgway to approve the minutes of the last meeting. The motion was unanimously passed.

There was a work session at 10:00 AM in the Commissioners Conference Room at 700 Sawmill Small Conference Room for the transaction of routine business. In attendance were Commissioners Young, Ridgway, Kovach, Solicitor McDonald, Chief Clerk Witchey, Register & Recorder Lupini, Marcie Strachko, Michelle Frey, and Harry Mathias. All other attendees were online via zoom they are as follows Jeremy Brown, Lori Gordner, Jean Lapinski, Eric Stahley, Mike Lester, Jen Long, Nancy Corbin, Brenda Remaley, and Tim Murphy. Harry Mathias provided the Commissioners his report, he first started with the groups he has meet with, provided a listing of everyone he has contacted, and what he was going to do in the next couple of weeks. He highlighted the timing of when the funding should be allocated, his plan is to allocate in two waves. The first wave would be for those areas with the most need and that require immediate assistance. The second wave would be later due to the information is not complete, anticipated need has not yet occurred, and hold back funds in case of additional COVID-19 cases reoccur in the fall. He plans on making recommendations for at the July 16th Commissioner meeting. Marcie then reviewed personnel moves, Jean reviewed bills and available cash. Treasurer Creveling and Register & Recorder Lupini reviewed their June departmental reports.

DEPARTMENT REPORTS:

Treasurer – June Report:

\$1,915.00 was collected in Commissions

Register & Recorder – June Report:

\$29,365.88 was collected in commissions and fees

\$1,956.00 was collected in Recorder Improvement Fund

\$1,304.00 was collected in County Improvement Fund

\$8,558.63 was collected in Affordable Housing Fund

\$1,558.86 was collected in Remote Access Fee

Sheriff – June Report:

Revenue:

Interest:	\$34.31
Civil:	\$1,950.00
Lic To Carry	\$4,342.00
Lic to Sell Firearms	\$171.00
Lic to Sell Precious Metals	\$0.00
Personal Prop	\$3,830.45
Real Estate	\$0
Warrant	\$546.00
Total	\$10,873.76

Courthouse: Total Visitors: 4,188
Total Alarms: 3,087
Confiscated Weapons: 0

Annex: Total Visitors: 2,697
Total Alarms: 2,224
Confiscated Weapons: 0

OLD BUSINESS: None

NEW BUSINESS:

A. Update on Covid-19

B. Update on the Landfill Project

C. COVID-19 Cares Funding Update

D. Proclamation for David Good

E. Approve CDBG plans as follows:

1. Minority and Women's Business Enterprise Plan
2. Residential Anti-Displacement and Relocation Assistance Plan
3. Section 3 Plan, which includes Certification for Business Concerns Seeking Section 3 Preference in Contracting and demonstration of Capacity and Certification for Resident Seeking Section 3 Preference in Training and Employment

Motion made by Kovach and seconded by Young; all approved

F. Approve the Columbia County Debris Management Plan for the Municipalities use

Motion made by Ridgway and seconded by Kovach; all approved

G. Approve the exoneration of cost and interest for parcel, parcel was missed when the transfer occurred in June 2017

- Parcel# 22-01B-140-00,000 \$139.76

Motion made by Young and seconded by Ridgway; all approved

H. Approve Wade Mays to seek bids for the landscaping of Sawmill Road both 700 & 702

Motion made by Young and seconded by Ridgway; all approved

I. Approve Megan McNeill of C&Y's pursuit of a Master Degree in social work at Marywood University.

Motion made by Ridgway and seconded by Kovach; all approved

J. APPROVE THE FOLLOWING HIRES/STEP INCREASES/PROMOTIONS:

- None

K. APPROVE THE DATES OF THE FOLLOWING ELECTED OFFICIALS/COURT EMPLOYEE HIRES/STEP INCREASES/PROMOTIONS:

- Carrie Lockard, Records Clerk, Prothonotary, Step Increase, 3/3/2020
- Alicia Lewis, Clerk, AP, Step Increase, 3/5/2020
- Sara Anderson, APO Program Coordinator, AP, Step Increase, 1/1/2020
- Ashley Talanca, Fiscal Mgr, DRO, Step Increase, 7/29/2020
- Narissa Weigle, Conf. Officer, DRO, Hire, 7/20/2020
- Ryan Zarnich, Conf Officer, DRO, Hire, 7/20/2020
- John Glynn, APO Counselor, AP, 4 yr step increase, 10/13/19
- Amy Ort, AP Counselor, AP, 4 yr step increase, 10/13/19
- John Mahon, ReEntry Administrator, AP, 4 yr step increase, 9/1/2019
- Nick Turner, Probation Officer, AP, Step increase, 1/1/2020

Motion made by Ridgway and seconded by Kovach; all approved

L. APPROVE THE DATES OF THE FOLLOWING RESIGNATIONS/TERMINATIONS/RETIREMENTS:

- Robert Cochran, CYS Aide, CYS, Resignation, 6/22/2020
- Vicki Altieri, Clerk, Voters Registration, Retirement, 10/10/2020
- Cody Fronk, Telecommunicator, ECEN, Termination, 6/15/2020
- James Loefflad, Haz Mat Project Team, Resiliceny, Resignation, 7/1/2020
- S. Cynthia Storper, Caseworker 2, CYS, Resignation, 6/21/2020
- Jose Polanco, PT CO, Jail, Resignation, 6/17/2020
- Deb Welliver, Conference Officer, DRO, Retirement, 8/15/2020

- Sherry Evans, Tax Clerk, Tax, Retirement, 7/4/2020

Motion made by Ridgway and seconded by Kovach; all approved

CORRESPONDENCE:

- Douglas Orr of DEP notified the Commissioners that Black Fly suppression operation was scheduled for Wednesday July 1st on the Susquehanna River, North Branch Susquehanna, Chemung River and Fishing Creek.

APPROVAL OF BILLS:

Request to pay bills for period of June 26th totaling \$1,417,533.05

Motion by Ridgway and seconded by Kovach; all approved

Request to pay American Paper for the period of June 26th totaling \$2,460.75

Motion by Kovach and seconded by Young; abstain by Ridgway; motion passes.

PUBLIC COMMENT:

- None

With no further business to discuss, the meeting was adjourned on a motion by Ridgway and seconded by Kovach. The motion passed.

Attest: _____
David J. Witchey, Chief Clerk