

June 6, 2024

There was a Commissioners meeting at 2:00 PM in the Commissioners Conference Room at 700 Sawmill Road, Small Conference Room for the regular scheduled Commissioners meeting. In attendance were Commissioners Brewer, Karschner, Kovach, Solicitor Marinos, Chief Clerk Witchey, Brad Smith, Karrie Smith, Jean Lapinski, MJ Mahon, Treasurer Creveling, Jen Szkodny, and Michelle Frye. Via zoom were the following individuals Alex Karpinski, Denise Labuda, Jeremy Brown, Jenn Long, and Matt Repasky.

Commissioner Brewer called the meeting to order and asked that we stand and pledge the flag, he then called for the approval of the minutes of the prior meeting.

Motion by Commissioner Kovach, seconded by Commissioner Karschner; all approved; motion passes.

Commissioner Brewer then called for a report of the work session: There was a 10:00 work session held. In attendance were Commissioners Brewer, Karschner, and Kovach, Solicitor Marinos, Chief Clerk Witchey, Jean Lapinski, Michelle Frye, MJ Mahon, Sheriff Chamberlain, Treasurer Creveling, Bobby Christianson, Register & Recorder Lupini, Brad Smith, Karrie Smith, Steve Belski, Stefanie Davis, Eileen Chapman, Karen Heaps, Lisa Hill, and Karla Alexander. Via Zoom were Jenn Long, Jodi Cook, Alex Karpinski, Wade Mays, Tim Murphy, and Don Coleman. Commissioner Brewer called the meeting to order and asked Agape to start the meeting. Karen Heaps indicated that this is Agape's public required for their use of State HSDF funds. She reviewed all the programs that HSDF funds starting with Meals on Wheels, Homemaker Services, Housing Services, Transportation Hotel and Motel Stays. After their presentation Commissioner asked Brad Smith from Power Sports to discuss their request for \$5,000 of Hotel Tax funds to assist in the marketing of the first year program of the PA Power Sports Show that will be held at the Bloomsburg Fair grounds on October 25th to the 27th. They anticipate between 3500-4500 people attending going on in South Centre Township, he show. Bobby Christianson then reviewed the water and sewer projects, he stated that the installation will be going up Old Berwick Road for the next 2/3 months and that they anticipate that the board will approve to move forward with joining BAJSA at their July meeting. After he spoke the agenda was reviewed and Dave reviewed the Hires, Steps and Promotions, Jean then reviewed available cash and bills after which the work session was adjourned.

DEPARTMENT REPORTS:

Prothonotary:

Clerk of Orphans Courts – May Report:

Total remitted to the County was \$18,471.25
Total business all sources was \$27,024.60

Clerk of Courts – May Report:

Total remitted to the County was \$54,572.66
Total business all sources was \$92,712.30

Register & Recorder – May Report:

Total remitted to the County was \$30,025.74
Total business all sources was \$1,114,525.51

Number of Deeds recorded for May was 139

Number of Mortgages recorded for May was 164

Sheriff Revenue – May Report

Interest:	\$951.73
Civil	\$3,129.00
Lic To Carry	\$2,945.00
Lic to Sell Firearms	\$0.00
Lic to Sell Precious Metals	\$0.00
Personal Prop	\$5,422.00
Real Estate	\$1,182.50
Transports	\$0.00
Warrant	\$2,272.25
Total	\$15,902.48

Sheriff Screener – May Report

Courthouse:

Visitors		7,360
Alarms		3,577
Weapons:	Guns	9
	Knives	32
	Misc	10

Annex:		
Visitors		5,024
Alarms		2,158
Weapons:	Guns	2
	Knives	18
	Misc	7

Magistrates – May Report:

	Cases	Collected
Berwick	258	\$6,158.17
Bloomsburg	568	\$11,879.18
Catawissa	372	\$7,583.98
Millville	440	\$6,316.54

Treasurer – May Report:

County Commission \$1,513.00

OLD BUSINESS: None

A. Proclamation for the Week of Child Welfare Professionals-June 3rd-7th , 2024

B. Approve Agape’s public meeting for fiscal year 2024-2025

Motion by Commissioner Kovach and seconded by Commissioner Karschner; all approved

C. Approve the use of \$5,000.00 Hotel Tax Funds to support the marketing for the first year of the 2024 PA Power Sports Show at the Bloomsburg Fair grounds

Motion by Commissioner Kovach and seconded by Commissioner Karschner; all approved

D. Approve to move forward with bid4assets, which is an online vendor that will handle all of the County’s tax and sheriff sales starting in 2025

Motion by Commissioner Karschner and seconded by Commissioner Kovach; all approved

E. Approve Nurse Family Care Home Health Skilled nursing use of the front of the Courthouse on 6-10-24 from 10AM to 1PM, with the purpose to check blood pressure and educate individuals about stroke awareness symptoms and risks.

Motion by Commissioner Karschner and seconded by Commissioner Kovach; all approved

F. Approve the use of \$3,000 Hotel Tax dollars to Support BTE production of a sensory friendly performance of the Velveteen Rabbit on July 20th 2024.

Motion by Commissioner Kovach and seconded by Commissioner Karschner; all approved

G. Approve tax/cost/interest for lease held mobile home or campers that were moved or razed with no permit.

- Parcel# 12-03-009-07-354 \$153.14
- Parcel# 14-01-008-00-025 \$442.04

Motion by Commissioner Karschner and seconded by Commissioner Kovach; all approved

H. APPROVE THE FOLLOWING HIRES/STEP INCREASES/PROMOTIONS:

- Kiera Woodruff, EMT, Prison, Hire, 06/09/2024
- Nicholas Allison, PT CO, Prison, Hire, 06/09/2024
- Gavin Pardoe, PT CO, Prison, Hire, 06/09/2024
- Hayden Weaver, PT CO, Prison, Hire, 06/09/2024
- Allen Stroup, Maint Specialist 2, Maintenance, 7 yr step inc, 6/16/24
- Brittney Swilley, Casework Supr, C&Y, promotion, 7/1/24
- Sean Richendrfer, Telecommunicator, ECEN, 4 yr step, 6/9/23,

Motion by Commissioner Kovach and seconded by Commissioner Karschner; all approved

I. APPROVE THE DATES OF THE FOLLOWING ELECTED OFFICIALS/COURT EMPLOYEE HIRES/STEP INCREASES/PROMOTIONS:

- None

J. APPROVE THE DATES OF THE FOLLOWING RESIGNATIONS/TERMINATIONS/RETIREMENTS:

- Joan Reimiller, Tipstaff, Courts, Resignation, 05/16/2024
- McKenzie Dourand, CO, Prison, Resignation, 06/06/2024
- Dasia Cardona, CO, Prison, Resignation, 11/7/2023
- Nicholas Straub, CO, Prison, Resignation, 09/15/2023
- Kristen Wright, Telecommunicator, ECEN, Resignation, 06/09/2024

Motion by Commissioner Karschner and seconded by Commissioner Kovach; all approved

CORRESPONDANCE:

- Commonwealth of Pennsylvania, Public Utility Commission notified the Commissioners of an application of the Department of Transportation to alter two public at grade crossings by installation and new active warning devices where State route 339 HRG and State Route 2017 each cross a single track of Norfolk Southern Railway.
- Gannett Fleming notified the Commissioners that PennDOT Rest Area Site 38 WWTP is applying for an application of NPDES Permit
- Verdantas notified the Commissioners that Benton Foundry will be applying for a permit to DEP for the purpose to install an intake pipe and dry hydrant,

APPROVAL OF BILLS:

Approve the bills dated June 7, 2024 in the amount of \$1,286,554.77

Motion by Commissioner Kovach and seconded by Commissioner Karschner; all approved

PUBLIC COMMENT:

None

AJOURN:

With no further business to discuss, the meeting was adjourned on a motion by Commissioner Kovach and seconded by Commissioner Brewer; motion passes.

Attest: _____
David J. Withey