

June 1, 2023

There was a Commissioners meeting at 2:00 PM in the Commissioners Conference Room at 700 Sawmill Road, Small Conference Room for the regular scheduled Commissioners meeting. In attendance were Commissioners Ridgway, Young, and Kovach, Solicitor McDonald, Chief Clerk Witchey, Treasurer Creveling, Marcie Strachko, Michele Frye, Jean Lapinski and Karen Heaps. Via zoom were the following individuals Alex Karpinski, MJ Mahon, Don Coleman, Dean Girton, and Jennifer Long.

Commissioner Ridgway called the meeting to order and asked that we stand and pledge the flag, he then called for the approval of the minutes of the prior meeting.

Motion by Kovach, seconded by Young; all approved.

Commissioner Ridgway then called for a report of the work session: There was a 10:00 work session held. In attendance were Commissioners. Ridgway, Young, and Kovach, Solicitor McDonald, Chief Clerk Witchey, Treasurer Creveling, Marcie Strachko, Michele Frye, Jean Lapinski, Karla Chapman, Eileen Chapman, Karen Heaps, and Rich Kisner. Via zoom were the following individuals Alex Karpinski, Don Coleman, Eric Boughner, April Miller, MJ Mahon, Denise LaBuda, Jen Long, Jodi Cook, and Doug Brewer. . Commissioner Ridgway asked Rich Kisner to start the meeting and he provided the Commissioners an update that CSG was awarded the inaugural 2023 Kathy Possinger award from DCED for Bills House. Karen Heaps then discussed the 2022-2023 HSDF statistics for their programs and then discussed the upcoming 2023-2024 program year and how Agape and the Gatehouse will administer the funds for the upcoming year. After these discussions the agenda was reviewed. Jean then reviewed bills and available cash. Then the work session was adjourned.

DEPARTMENT REPORTS:

Sheriff Revenue – May Report

| | |
|-----------------------------|-------------|
| Interest: | \$1,095.08 |
| Civil | \$3,445.00 |
| Lic To Carry | \$3,952.00 |
| Lic to Sell Firearms | \$0.00 |
| Lic to Sell Precious Metals | \$0.00 |
| Personal Prop | \$594.00 |
| Real Estate | \$681.50 |
| Transports | \$0.00 |
| Warrant | \$2,737.54 |
| Total | \$12,505.12 |

Sheriff Screener – May Report

| | | |
|-------------|--------|-------|
| Courthouse: | | |
| Visitors | | 7,149 |
| Alarms | | 3,348 |
| Weapons: | Guns | 8 |
| | Knives | 45 |
| | Misc | 5 |
| Annex: | | |
| Visitors | | 5,514 |
| Alarms | | 1,645 |
| Weapons: | Guns | 3 |
| | Knives | 60 |
| | Misc | 1 |

OLD BUSINESS: None

NEW BUSINESS:

- A. Discussion with Community Strategies Group regarding Bill's house
- B. Approve Agape's application to apply for HSDF funding presented at their annual public meeting for the those funds which are administered by both Agape and the Gatehouse

Commissioner Young approved; Commissioner Kovach seconded; all approved

C. Approve the Orangeville Train Station funding from Hotel Tax Funds of \$30,000

Commissioner Ridgway approved; Commissioner Kovach seconded; all approved

D. Approve the two letters of support to the Shapiro Administration and General Assembly requesting the increased funding for both 911 and Mental Health Services

Commissioner Young approved; Commissioner Kovach seconded; all approved

E. Approve the exoneration tax/cost/interest of a lease hold mobile home that was razed with no permit

- Parcel # 01-16-003-00,025 \$2,891.20

Commissioner Kovach approved; Commissioner Young seconded; all approved

F. APPROVE THE FOLLOWING HIRES, STEP INCREASES, PROMOTIONS

- Nikki Apple, Hire, Jail, PT CO, 5/10/23
- Shiane Witmer, Promotion to FT, Jail, 6/4/23
- Brennen Davi, Promotion to FT, Jail, 6/4/23
- Dylan Willis, FT CO, Jail, 6 mo step incr, 5/9/23
- Kendra Reynolds, FT CO, Jail, 6 mo step incr, 5/9/23
- Hasan Abuomar, FT CO, Jail, 6 mo step incr, 5/9/23
- Thomas Moyer, FT CO, Jail, 6 mo step incr, 6/4/23
- Matthew Horrax, FT CO, Jail, 6 mo step incr, 6/4/23
- Kevin Markowski, FT CO, Jail, 6 mo step incr, 6/4/23
- Cameryn Evans, 1 yr step, FT CO, 6/1/23
- Riley Balmoos, 1 yr step, FT CO, 4/17/23
- Patrick Rooney, 1 yr step, FT CO, 4/17/23
- Cooper Watkins, 2 yr step, FT CO, 5/30/23
- Jeremy Keefer, 15 year step inc, SGT, 5/18/23
- Nathan Jandrisovits, Promotion, 3rd Shift Acting Sgt, 6/4/23
- James Giles, Promotion, Training Officer, Jail, 6/1/23
- Tom Moyer, Promotion, Lieutenant, Jail, 6/1/23
- Ethan Whitmire, Promotion, Booking SGT, Jail, 6/1/23
- Megan McHenry, Transfer to PT, PREA/Training Officer, Jail, 6/2/23
- Laura Hess, Caseworker 2, CYS, 7 yr step inc, 5/16/23
- RyLee Sortman, Caseworker 1, CYS, Transfer from Prison, 6/5/23
- Dina Melito, Adm Asst, PD, Hire, 6/5/23

Commissioner Young approved; Commissioner Kovach seconded; all approved

G. APPROVE THE DATES OF THE FOLLOWING ELECTED OFFICIALS/COURT EMPLOYEES: HIRES, STEP INCREASES, PROMOTIONS:

- Michelle Sweitzer, Secretary, AP, 6 month step inc, 4/6/23

Commissioner Young approved; Commissioner Kovach seconded; all approved

H. APPROVE THE DATES OF THE FOLLOWING RESIGNATIONS, TERMINATIONS, RETIREMENTS:

- Connie Barker, Sgt, Jail, Retirement, 6/1/23 (hired 7/8/97)
- Meghan McHenry, PREA/Training Officer, Jail, Retirement, 6/1/23 (hired 3/24/03)

Commissioner Kovach approved; Commissioner Young seconded; all approved

CORRESPONDANCE:

- PennDot sent notification to the Commissioners notifying them that work is going to continue on route 339 and on the Route 93 Bridge between Nescopeck and Berwick. .
- PennDot that a pipe replacement project is going to occur on Route 2003 (Old Reading Road) between creek road and Kulp Road.
- The Phoenix WAW located in Orange Township is notifying the Commissioners that they intend to apply for Act 14 permit for discharge of water which meets DEP's requirements.
- Benton Township notified the Commissioners that the Columbia County Conservation District intends on applying to DEP for a general permit for a pipe replacement project under John's Road in Benton Pa.
- Bassett Engineering sent notification that the Millville Transfer Station is submitting application to DEP for its Municipal Waste Transfer Facility Permit.
- The Northcentral Pennsylvania Conservancy said the County is in compliance with its easement for the Vera Grove Rishel.

APPROVAL OF BILLS:

- Approve bills thru dated thru 6/2/23 for \$1,752,163.89
Motion by Young and seconded by Ridgway; all approved
- Approve American Paper bills for \$1,260.64
Motion by Young and seconded by Kovach; abstain by Ridgway; motion passes

EXECUTIVE SESSION

Call for a motion to go into executive session

Commissioner Kovach approved; Commissioner Ridgway seconded; all approved

- The Commissioners went into executive session at 2:13 PM to discuss Real Estate/Property and exited the meeting at 2:38

Call for a motion to end executive session

Commissioner Kovach approved; Commissioner Young seconded; all approved

PUBLIC COMMENT:

None

AJOURN:

With no further business to discuss, the meeting was adjourned on a motion by Kovach and seconded by Young. The motion passed.

Attest: _____
David J. Witchey, Chief Clerk