

May 17, 2018

The Columbia County Commissioners met on the above date at 2:00 PM in the Commissioners' Conference Room at the First Street Annex for the transaction of routine business. In attendance were Commissioners Young, Ridgway, Solicitor McDonald, Chief Clerk Witchey, Treasurer Creveling, Jean Lapinski, Jen long, Marcie Strachko, Rachael Swartwood, Eric Stahley and Karen Heaps.

A motion was made by Ridgway and seconded by Young to approve the minutes of the last meeting.

There was a work session at 10:00 AM in the Commissioners Conference Room at the First Street Annex for the transaction of routine business. In attendance were Commissioners Young, Ridgway, Solicitor McDonald, Chief Clerk Witchey, Jean Lapinski, Marcie Strachko, Eric Stahley, Jen Long, Rachael Swartwood, Tim Murphy, Carrie Adams, Rachel Rivera, Karen Heaps, and Matt Korol. Karen Heaps reviewed the HSDF Funds from last year and spoke about the changes that are going to occur for FY18-19 grant year. Marcie reviewed the hires and steps and promotions. Jean informed the Commissioners that after paying bills the County has \$8,139,288.34. Rachael spoke about the resolution and \$100 application fee for the Groundwater study in Columbia County. Jen reviewed the issues regarding the line of storms that passed through the area and PPL's response regarding the restoration of power.

DEPARTMENT REPORTS:

Sheriff – April Report:

Courthouse:

Total Visitors: 7,649

Total Alarms: 4,581

Confiscated Weapons:

Knives 70

Scissors 2

Utility 11

Razor 2

Mace 9

Guns 25

Misc 13

Annex:

Total Visitors: 6,066

Total Alarms: 5,025

Confiscated Weapons:

Knives 127

Scissors 7

Utility 2

Razor 0

Mace 0

Guns 7

Misc 9

Prothonotary Clerk of Orphans Courts – April Report:

Total remitted to the County was \$19,049.74

Total business all sources was \$30,240.60

Prothonotary Clerk of Courts – April Report:

Total remitted to the County was \$51,135.74

Total business all sources was \$115,118.30

OLD BUSINESS: None

NEW BUSINESS:

A. Proclamation for Emergency Medical Services Week May 20th to May 26th

B. Advertisement of Ordinance Amendment Change. Change includes parts 6, sections 600 & 607 which includes an Ag accessory Exemption, and parts of Article 8 Section 801
Motion by Ridgway and seconded by Young all approved

C. Approve the revised fee schedule for sub-division land ordinance

Motion by Young and seconded by Ridgway all approved

D. Approve the Ground Water Study Resolution and subsequent payment of \$100 for the study

Motion by Young and seconded by Ridgway all approved

E. Appoint Commissioner Ridgway as the authorized signer for the sale of the Columbia County Farm

Motion by Young and seconded by Ridgway all approved

F. Approve the Human Services Non-Block Grant that both Agape and Gate House administer

Motion by Young and seconded by Ridgway all approved

G. Approve the advertisement for the sale of the gas tank at the County Farm, gas tank is valued at less than \$1,000 so the advertisement will be posted in the courthouse and on the County website for a minimum of 10 days

Motion by Young and seconded by Ridgway all approved

H. Approve the resignation of Paul Page from CCIDA board effective 5-31-18.

Motion by Ridgway and seconded by Young all approved

I. APPROVE THE FOLLOWING HIRES/STEP INCREASES/PROMOTIONS:

Jennifer Edgar, Caseworker 2, CYS, 7 yr step increase, 5/10/18

Megan McNeill, Caseworker 1, CYS, 6 mo step increase, 5/6/18

Laura Hess, Caseworker 2, CYS, 2 yr step increase, 5/16/18

Jose Polanco, PT CO, Prison, Promotion to >30, 5/20/18

Motion by Young and seconded by Ridgway all approved

J. APPROVE THE DATES OF THE FOLLOWING ELECTED OFFICIALS/COURT EMPLOYEE HIRES/STEP INCREASES/PROMOTIONS

Sherrri Schaich, Collections, Courts, 10 yr step increase, 6/2/18

William Waltman, PT Sheriff Deputy, Sheriff, hire, 6/4/18

Paula Seritti, Secretary, DA, 2 yr step increase, 4/11/18

Marina Van Sickle, Secretary, DA, 4 yr step increase, 4/9/18

Motion by Ridgway and seconded by Young all approved

K. APPROVE THE DATES OF THE FOLLOWING RESIGNATIONS/TERMINATIONS/RETIREMENTS:

Joshua Shaup, PT CO, Prison, Voluntary Resignation, 5/14/18

Motion by Ridgway and seconded by Young all approved

CORRESPONDENCE:

Coleman Environmental Engineering notified the Commissioners about a project called Maple Lane Culvert Project. The project is in Sugarloaf Township and is replacing a culvert at Maple Lane.

SEDA COG sent a letter to the Commissioners notifying that the Borough of Berwick opening the 2018 Community Development Block Grant. The Borough will be receiving \$316,050 of CDBG funding for eligible activities.

APPROVAL OF BILLS:

Warrant requests for May 18th totaling \$712,400.33

Motion by Ridgway and seconded by Young all approved

Warrant requests to pay American Paper Supply for May 18th \$2,522.52

Motion by Ridgway (who may have a conflict) seconded by Young motion passed

With no further business to discuss, the meeting was adjourned on a motion by Ridgway and seconded by Young. The motion passed.

Attest: _____
David J. Witchey, Chief Clerk