

May 16, 2024

There was a Commissioners meeting at 2:00 PM in the Commissioners Conference Room at 700 Sawmill Road, Small Conference Room for the regular scheduled Commissioners meeting. In attendance were Commissioners Brewer, Karschner, Kovach, Solicitor McDonald, Chief Clerk Witchey, Marcie Strachko, Jean Lapinski, MJ Mahon, Prothonotary Stroup, Eric Stahley, Roy Bunger, and Michelle Frye. Via zoom were the following individuals MJ Mahon, Alex Karpinski, Don Coleman, Jenn Long, and Denise LaBuda.

Commissioner Brewer called the meeting to order and asked that we stand and pledge the flag, he then called for the approval of the minutes of the prior meeting.

Motion by Commissioner Kovach, seconded by Commissioner Karschner; all approved; motion passes.

Commissioner Brewer then called for a report of the work session: There was a 10:00 work session held. In attendance were Commissioners Brewer, Karschner, and Kovach, Solicitor McDonald, Chief Clerk Witchey, Marcie Strachko, Jean Lapinski, Michelle Frye, MJ Mahon, Eric Stahley, Prothonotary Stroup, Bobby Christianson, and Roy Bunger. Via zoom were the following individuals: Tim Murphy, Jenn Long, Alex Karpinski, Gini Feigles, Jeremy Brown, and Doug & Lisa Hopkins. Commissioner Brewer called the meeting to order and Bobby Christianson to start the meeting, he updates the Commissioners regarding the Veolia Water Project which he indicated is going very smoothly and that about 20% of the residents are hooked up. He then discussed the sewer project, and at their last supervisor meeting it was voted and approved to look into connecting their sewer to the Berwick Joint Sewer Authority. After he spoke the agenda was reviewed and Marcie reviewed the Hires, Steps and Promotions, Jean then reviewed available cash and bills after which the work session was adjourned.

#### DEPARTMENT REPORTS:

##### Prothonotary:

###### Clerk of Orphans Courts – April Report:

Total remitted to the County was \$18,162.89

Total business all sources was \$26,606.88

###### Clerk of Courts – April Report:

Total remitted to the County was \$48,954.24

Total business all sources was \$101,297.03

##### Register & Recorder - April

Total remitted to the County was \$26,304.61

Total business all sources was \$601,812.93

Number of Deeds recorded for March was 125

Number of Mortgages recorded for March was 131

##### Sheriff Revenue – April Report

Interest:	\$988.02
Civil	\$4,699.00
Lic To Carry	\$4,199.00
Lic to Sell Firearms	\$114.00
Lic to Sell Precious Metals	\$0.00
Personal Prop	\$1,480.00
Real Estate	\$431.50
Transports	\$0.00
Warrant	\$5,166.32
Total	\$17,077.84

##### Sheriff Screener – April Report

###### Courthouse:

Visitors 7,335

Alarms 4,797

Weapons: Guns 4

Knives 23

Misc 17

Annex:		
Visitors		6,319
Alarms		2,861
Weapons:	Guns	6
	Knives	38
	Misc	8

Magistrates – April Report:

	Cases	Collected
Berwick	222	\$6,439.52
Bloomsburg	477	\$12,000.09
Catawissa	290	\$9,176.57
Millville	307	\$6,094.19

OLD BUSINESS: None

- A. Read the proclamation of Emergency Medical Services Week for the week of May 19<sup>th</sup> to May 25<sup>th</sup>
- B. Approve the annual membership to the Columbia/Montour Chamber of Commerce in the amount of \$295.00

Motion by Commissioner Kovach and seconded by Commissioner Karschner; all approved

- C. Approve the resolution adjusting the return/insufficient check fee from \$25.00 to \$50.00 for the tax collection current year taxes

Motion by Commissioner Karschner and seconded by Commissioner Brewer; all approved

- D. Approve the Public Defender's request to apply for the PCCD Indigent Defense Grant.

Motion by Commissioner Kovach and seconded by Commissioner Karschner; all approved

E. APPROVE THE FOLLOWING HIRES/STEP INCREASES/PROMOTIONS:

- Christopher Johnson, Caseworker 2, CYS, 6m Step Increase 02/22/2024
- Meghan McHenry, ODS/PREA, Prison, Transfer PT CO, 05/27/2024
- Christopher Moser, ODS/PREA/Training, Prison, Step Increase 05/27/2024
- Richard Tucci, PT CO, Prison, Promotion FT CO, 05/27/2024
- Scarlett Santana, PT CO, Prison, Promotion FT CO, 04/28/2024
- Tim Creasy, Temp Tax Poster, Tax, Hire, 06/03/2024
- Thea Karas, Voter Registration/Elections, Elections, 05/18/2024
- Morgan Edwards-Lewis, Fiscal Tech, Commissioners, 2yr Step Increase, 5/31/2024

Motion by Commissioner Kovach and seconded by Commissioner Karschner; all approved

F. APPROVE THE DATES OF THE FOLLOWING ELECTED OFFICIALS/COURT EMPLOYEE HIRES/STEP INCREASES/PROMOTIONS:

- John Glynn, APO Counselor, Adult Probation Transfer PT, 06/01/2024
- Brandon Batiuk, Deputy Part- Time, Sheriff, Hire, 05/28/2024
- Gregory Martin, PT Detective, DA, Hire, 05/26/2024
- Dina Melito, Secretary, Berwick MDJ, 6m Step Increase, 03/25/2024
- Jill Remaley, Court Recorder, Courts, Hire, 05/28/2024
- Paula Seritti, Secretary, DA, 7 yr Step Increase, 04/11/2023

Motion by Commissioner Karschner and seconded by Commissioner Kovach; all approved

G. APPROVE THE DATES OF THE FOLLOWING RESIGNATIONS/TERMINATIONS/RETIREMENTS:

- Ashlea Hidlay, Dispatcher, ECEN, Resignation, 06/08/2024
- Joseph Wondoloski, PT Detective, DA, Resignation ,05/25/2024
- David Good, PT Field Assessor, Tax, Resignation, 04/02/2024
- Tiffany Lewis, Caseworker 1, CYS, Resignation, 05/30/2024

Motion by Commissioner Kovach and seconded by Commissioner Karschner; all approved

CORRESPONDANCE:

- HRG notified the Commissioners of the Berwick Area Joint Authority intent of permit renewal of Act 14 notification to DEP.

APPROVAL OF BILLS:

Approve the bills dated May 17, 2024 in the amount of \$622,996.70.

Motion by Commissioner Kovach and seconded by Commissioner Karschner; all approved

PUBLIC COMMENT:

None

AJOURN:

With no further business to discuss, the meeting was adjourned on a motion by Karschner and seconded by Kovach; motion passes.

Attest: \_\_\_\_\_  
David J. Withey