

May 3, 2018

The Columbia County Commissioners met on the above date at 2:00 PM in the Commissioners' Conference Room at the First Street Annex for the transaction of routine business. In attendance were Commissioners Young, Ridgway, Kovach, Chief Clerk Witchey, Treasurer Creveling, Register & Recorder Lupini, Jean Lapinski, Jen Long, Marcie Strachko, Rachael Swartwood, Caroline Melvin and George Weber.

A motion was made by Kovach and seconded by Ridgway to approve the minutes of the last meeting, abstain by Ridgway motion passed.

There was a work session at 10:00 AM in the Commissioners Conference Room at the First Street Annex for the transaction of routine business. In attendance were Commissioners Young, Ridgway, Kovach, Solicitor McDonald, Chief Clerk Witchey, Treasurer Creveling, Jean Lapinski, Marcie Strachko, Eric Stahley, Jen Long, Rachael Swartwood, and Glenda Ruch. Glenda discussed the original concept and 2 different alternatives to the School and Town's flood Project regarding the 11<sup>th</sup> Street Pump Station. It was decided that alternative #2 would be recommended for the following reasons. Places pumping at a single location, reducing operational and maintenance needs. It also allows the pumps to function at their true capacity and results in a cost savings in excess of \$100,000. The existing 11<sup>th</sup> Street Pump Station structure and control gate can remain as an emergency shut-off for flood control function. Treasurer Creveling reviewed her report and pointed out that receipts from Dog Licenses were up over \$8,000. Marcie reviewed all the personnel moves. Jean reviewed the bills of \$548,336.72 and available cash of \$4,330,746.76. Rachael reviewed how she is going to structure the Planning Department. Eric discussed the rehabilitation of Bridge #41, and the Commissioners asked if he could also reach out to the school and supervisors.

#### DEPARTMENT REPORTS:

##### Register & Recorder – April Report:

\$25,223.88 was collected in commissions and fees  
\$1,656.00 was collected in Recorder Improvement Fund  
\$1,104.00 was collected in County Improvement Fund  
\$7,815.00 was collected in Affordable Housing Fund  
\$1,483.98 was collected in Remote Access Fee

##### Treasurer's April Report:

\$3,339.00 was collected in commissions

OLD BUSINESS: None

#### NEW BUSINESS:

- A. Proclamation for motorcycle safety awareness month
- B. Approve the advertising of the updated Hotel Tax Ordinance pending the minor spelling corrections

Motion by Kovach and seconded by Ridgway all approved

- C. Reappoint the following members to the Farmland Preservation Board
  - Ronnie Rhoads
  - Judy Kipe-Nolt
  - Kevin BissingerTerms will expire 12-31-19

Motion by Kovach and seconded by Ridgway all approved

- D. Approve the resolution appointing Eric Stahley to the SEDA-COG MPO, replacing Bob Aungst who is retiring on July 13<sup>th</sup>

Motion by Ridgway and seconded by Kovach all approved

- E. Approve and support Alternative #2, which is the relocation of the 11<sup>th</sup> Street Pump Station due to the expansion of the floodwall project & letter from Glenda addressing the change

Motion by Young and seconded by Kovach all approved

- F. Approve the exoneration of 2017 interim bill due to the property being assessed to both the campground and owner

Parcel#21-19-009-02,142                      \$118.70

Motion by Kovach and seconded by Ridgway all approved

- G. Approve the exoneration of 2017 interim bill due to the camper not moving in to the campground until October of 2016

Parcel#21-19-009-02,144                      \$45.00

Motion by Kovach and seconded by Ridgway all approved

- H. Approve exoneration of tax/cost/interest for a parcel that was lease hold trailer that was moved out of the court with no permit

Parcel #                      11-06-006-03,214                      \$264.68

Motion by Kovach and seconded by Ridgway all approved

- I. Approve exoneration of tax/cost/interest for a parcel that was lease hold trailer that was sold or razed pursuant to ACT 156 – Abandoned Mobil Home Judgement filed with the local District Magistrate

Parcel#31-02-028-00,039                      \$63.58

Motion by Kovach and seconded by Ridgway all approved

- J. Approve exoneration of tax/cost/interest for a parcel that was sold at a Sheriff's sale

Parcel#03-05-003-06,000                      \$9.89

Motion by Kovach and seconded by Ridgway all approved

- K. APPROVE THE FOLLOWING HIRES/STEP INCREASES/PROMOTIONS:

Jessica Tloczynski, Parent Educator, FC, Promotion, 5/9/18  
Jerry Moyer, Seasonal Park Maintenance, Parks, Hire, 5/21/18  
Charles Miller, Seasonal Park Maintenance, Parks, Hire, 5/21/18  
Megan Strittmatter, Caseworker 1, CYS, 6 month step, 4/23/18  
Brent Travis, PT >30, Prison, Promotion, 5/13/18  
Joshua Shaup, PT >30, Prison, Promotion, 5/13/18  
Jacob Shaup, PT >30, Prison, Promotion, 5/13/18  
Courtney Bauder, FT CO, Prison, Promotion, 5/13/18  
Rachel Swartwood, Director, Planning, Promotion, 5/6/18  
Pearl Baxter, Caseworker 2, CYS, 6 mo step increase, 4/30/18  
Jannie Johnson, PT CO, Prison, Hire, 5/20/18  
Nicholas Depalma, PT CO, Prison, Hire, 5/20/18  
Brianna Dixon, PT CO, Prison, Hire, 5/20/18  
Nathan Jandrisovits, PT CO, Prison, Hire, 5/20/18  
James Higgins, PT CO, Prison, Hire, 5/20/18

Motion by Kovach and seconded by Ridgway all approved

- L. APPROVE THE DATES OF THE FOLLOWING ELECTED OFFICIALS/COURT EMPLOYEE HIRES/STEP INCREASES/PROMOTIONS  
None

- M. APPROVE THE DATES OF THE FOLLOWING RESIGNATIONS/TERMINATIONS/RETIREMENTS:  
Dalton Helm, PT CO, Prison, Resignation, 4/25/18  
Justin Gonzalez, FT CO, Prison, Resignation, 5/3/18

Elizabeth Schaeffer, Caseworker 2, CY5, Resignation, 4/27/18

CORRESPONDENCE:

The Pennsylvania Public Utility Commission has an application of level 3 Communications for approval to alter the public crossing (DOT 266 003 G) owned by SEDA COG Joint Rail Authority, at South Centre Township Columbia County for the installation of a new aerial fiber optic cable.

Pennsylvania Department of Transportation intends to complete pipe replacement on SR 1035 an unnamed tributary to Raven Creek.

Chubb Group of insurance provided Maintenance Bond information to the Commissioners on behalf of the Kawneer Company, Inc.

APPROVAL OF BILLS:

Warrant requests for May 4<sup>th</sup> totaling \$548,336.72

Motion by Ridgway and seconded by Kovach all approved

Warrant requests to pay American Paper Supply for May 4<sup>th</sup> \$2,184.41

Motion by Kovach and seconded by Young, abstain by Ridgway motion passed

With no further business to discuss, the meeting was adjourned on a motion by Kovach and seconded by Ridgway. The motion passed.

Attest: \_\_\_\_\_  
David J. Witchey, Chief Clerk