

April 19, 2018

The Columbia County Commissioners met on the above date at 2:00 PM in the Commissioners' Conference Room at the First Street Annex for the transaction of routine business. In attendance were Commissioners Young, Ridgway, Kovach, Solicitor McDonald, Chief Clerk Witchey, Treasurer Creveling, Prothonotary Silvetti, Jean Lapinski, Jen long, Fred Hunsinger, Matt Repasky, Joan McCarty, Don Edwards, Jom Kirkner, Mary Wagner.

A motion was made by Kovach and seconded by Ridgway to approve the minutes of the last meeting, abstain by Ridgway motion passed.

There was a work session at 10:00 AM in the Commissioners Conference Room at the First Street Annex for the transaction of routine business. In attendance were Commissioners Young, Ridgway, Kovach, Solicitor McDonald, Chief Clerk Witchey, Treasurer Creveling, Jean Lapinski, Marcie Strachko, and Fred Hunsinger. Marcie reviewed all of the personnel actions. Treasurer Creveling discussed the dog licenses. Jean reviewed bills being paid and cash available.

DEPARTMENT REPORTS:

Prothonotary Clerk of Orphans Courts – March Report:

Total remitted to the County was \$21,299.68

Total business all sources was \$31,081.47

Prothonotary Clerk of Courts – March Report:

Total remitted to the County was \$56,467.39

Total business all sources was \$127,517.43

OLD BUSINESS: None

NEW BUSINESS:

A. Conservation District Proclamation

B. Approve the opening of the Columbia County audit bids

Motion by Kovach and seconded by Ridgway all approved

C. Approve Baker Tilly's lowest bid pending review by Chief Clerk and Finance Director

Motion by Ridgway and seconded by Kovach all approved

D. Approve the use of \$15,000 of Hotel Tax money to support the addition of electrical and water at the Berwick Test Track

Motion by Kovach and seconded by Ridgway all approved

E. Re-appoint Kathy Lynn to the Redevelopment Authority Board

Motion by Young and seconded by Kovach all approved

F. Approve the advertisement regarding the change of use of funds for Columbia County's non-block grant funds

Motion by Kovach and seconded by Young all approved

G. Approve the exoneration of tax/cost/interest for a parcel that was a lease hold camper that was moved with no permit

Parcel#21-19-009-02,136

\$117.23

Motion by Ridgway and seconded by Kovach all approved

H. Approve the advertisement for the non-block grant public meeting for 2018/2019

Motion by Kovach and seconded by Ridgway all approved

I. APPROVE THE FOLLOWING HIRES/STEP INCREASES/PROMOTIONS:

Jessica Shoup, Ops/Training Officer, EMA, reclassification from non-exempt to exempt, 4/29/18
Candice Cotterman, Administration, Prison, 2 yr step, 5/9/18
Jeremy Keefer, FT CO, Prison 10 yr step, 5/18/18
Stephen Kirwin, FT CO, Prison, 6 yr step, 5/27/18
Tyler Coombe, FT CO, Prison, 6 yr step, 5/6/18
Ethan Whitmire, FT CO, Prison, 2 yr step, 5/15/18
Kyle Whitebread, FT CO, Prison, 2 yr step, 5/15/18
Justin Gonzalez, FT CO, Prison, 2 yr step, 5/15/18

Motion by Kovach and seconded by Ridgway all approved

J. APPROVE THE DATES OF THE FOLLOWING ELECTED OFFICIALS/COURT EMPLOYEE HIRES/STEP INCREASES/PROMOTIONS:

Jennifer Knorr, Clerk, Treasurer, 2 yr Step, 5/19/18
Christa Sedor, Jury Clerk, Courts, Hire, 5/7/18

Motion by Young and seconded by Kovach all approved

K. APPROVE THE DATES OF THE FOLLOWING RESIGNATIONS/TERMINATIONS/RETIREMENTS:

Robert Aungst, Planning Director, Retirement, 7/13/18
Dalton Helm, PT CO, Prison, Resignation, 4/29/18

Motion by Kovach and seconded by Ridgway all approved

CORRESPONDENCE:

The Governor's Office sent in a Proclamation for Corrections Employee Week for the week of May 6th to the 12th

Gannett Fleming sent in a fact sheet regarding the Middle Susquehanna Regional Bicycle and Pedestrian Plan. The goal is to interconnect communities and make walking and bicycling safer and convenient. Areas in the study include Clinton, Columbia, Lycoming, Montour, Northumberland, Snyder, And Union Counties.

Precision Forestry sent a letter to the Commissioners regarding timbering Columbia County land.

Lehigh Engineering sent a notice that Famous Reading Outdoor is providing notice that they are applying for DCNR Community Conservation Partnership Program Grant for planning and mapping ATV Trails and Off-Road Park.

SEDA COG notified the Commissioners that Berwick Borough is having a public meeting on May 7th, 2018, at 7:00PM to receive comments on a proposed amendment to its FFY 2017 CDBG Annual Action Plan and how its funds are allocated.

PennDOT notified the Commissioners of the temporary banners/signs for events within the highway Right-of-way.

The Public Utility Commission notified the Commissioners that Verwizon has an application for approval to alter the public crossing by installation of ariel fiber optic line where Third Street crosses the track of SEDA COG Joint Railroad Authority, located in the Borough of Berwick, Columbia County

APPROVAL OF BILLS:

Warrant requests for April 20th totaling \$1,679,495.96

Motion by Ridgway and seconded by Kovach all approved

Warrant requests to pay American Paper Supply for April 20th \$3,025.70

Motion by Kovach and seconded by Young abstain by Ridgway motion passed

With no further business to discuss, the meeting was adjourned on a motion by Kovach and seconded by Ridgway. The motion passed.

Attest: _____
David J. Witchey, Chief Clerk