

April 4, 2024

There was a Commissioners meeting at 2:00 PM in the Commissioners Conference Room at 700 Sawmill Road, Small Conference Room for the regular scheduled Commissioners meeting. In attendance were Commissioners Brewer, Kovach, Solicitor McDonald, Marcie Strachko, Treasurer Creveling, Jeannie Lapinski, Misty Chapman, Kurt Brungard, Jack Hauser, Doyle Shadle, and Mark Ryman. Via zoom were the following individuals Commissioner Karschner, MJ Mahon, Don Coleman, Jenn Long, Jeremy Brown, Eric Boughner, and Ryan Young.

Commissioner Brewer called the meeting to order and asked that we stand and pledge the flag, he then called for the approval of the minutes of the prior meeting.

Motion by Commissioner Kovach, seconded by Commissioner Karchner; Commissioner Brewer abstained as he was not present for the prior meeting.

Commissioner Brewer then called for a report of the work session: There was a 10:00 work session held. In attendance were Commissioners Brewer and Kovach; Commissioner Karschner attended by phone. Marcie Strachko, Treasurer Creveling, Jean Lapinski, Misty Chapman, Eric Boughner, Bob Christianson, MJ Mahon, Eric Stahley, Brenda Lupini, Betsy Rubio, Beth Burke, Ethan Troutman and Dean Anoaia. Via zoom were the following individuals: Alex Karpinski, Don Coleman, Denise LaBuda, Jenn Long, Jeremy Brown, Tim Murphy, Roy Bunger and Geralee Zeigler. Commissioner Brewer called the meeting to order and asked if anyone had anything to present to the Commissioners. Ethan Troutman reviewed a presentation that highlighted the activities of the PennState Extension including data on 4H, Master Gardeners and the Agronomy & Natural Resources Unit. He also shared information on the 2024 Gardening Series and the 2024 Native Plant Plug Sale. Betsy Rubio introduced the new Executive Director of the Housing and Redevelopment Authority, Beth Burke. Betsy also explained the ERAP 2 Reallocation has a \$600,000.00 balance. She wants to identify a project for the commissioners approval so the money is not lost. Beth then gave a brief synopsis of her resume and the task forces she has been on. Brenda Lupini reviewed the Register and Recorder reports and mentioned she has two employees on the agenda for increases. Dean Anoaia provided copies of a Title 16 and Article VI from the PA legislature website that states how public Officials need to take an oath of office. Treasurer Creveling reviewed her reports and Jeannie Lapinski reviewed the Sheriff's report. The remainder of the agenda was reviewed, Marcie reviewed Hires, Steps and Promotions and Jean reviewed cash and bills. After which the meeting was adjourned

DEPARTMENT REPORTS:

Register & Recorder: March

Total remitted to the County was \$22,271.29

Total business all sources was \$636,353.66

Number of Deeds recorded for March was 125

Number of Mortgages recorded for March was 114

Sheriff Revenue – March Report

Interest:	\$975.08
Civil	\$3,361.00
Lic To Carry	\$2,204.00
Lic to Sell Firearms	\$57.00
Lic to Sell Precious Metals	\$0.00
Personal Prop	\$264.00
Real Estate	\$402.00
Transports	\$0.00
Warrant	\$3,239.50
Total	\$10,502.58

Treasurer: March, 2024

- Monthly Commissions for March was \$1,469.00.

OLD BUSINESS: None

1. NEW BUSINESS:

A. Approve Beth Burke as the new Fair Housing Officer

Motion by Commissioner Kovach and seconded by Commissioner Brewer ; all approved

B. Approve Beth Burke as the new Certifying Officer for Environmental Reviews

Motion by Commissioner Kovach and seconded by Commissioner Karschner; all approved

C. Approve the ERAP 2 Reallocation

Motion by Commissioner Karschner and seconded by Commissioner Kovach; all approved

D. Approve Betsy Rubio as the designated agent for CDBG DR

Motion by Commissioner Karschner and seconded by Commissioner Kovach; all approved

E. Proclamation for Public Safety Telecommunicators Week: April 14-20, 2024

Read by Commissioner Kovach.

F. Approve the opening of the bids for the Briar Creek Lake Staircase Project

The four (4) bids were opened. Robert Young, Inc. was the lowest at \$181,977.00

Motion by Commissioner Kovach to approve contingent on approval from County engineer and solicitor. Seconded by Commissioner Karschner; all approved.

G. Approve the American Legion Auxiliary to honor National Poppy Day, by distributing poppies in the plaza on May 24th, 2024.

Motion by Commissioner Kovach and seconded by Commissioner Brewer; all approved

H. Approve the exoneration of tax/cost/interest for a lease hold mobile home or camper that moved or razed with no permit

- Parcel#08-06-098-00,059 \$45.00

Motion by Commissioner Kovach and seconded by Karschner Commissioner; all approved

I. APPROVE THE FOLLOWING HIRES/STEP INCREASES/PROMOTIONS:

- Jerry Moyer, Parks, Part-time recall for seasonal, 4/8/24
- Ed Berlin, Parks, Part-time recall for seasonal, 4/8/24
- Thomas Moyer, Sergeant, Jail, 8 yr step, 4/24/24
- Megan Hart, FT CO, Jail, 1 yr step, 4/23/24
- Patrick Rooney, FT CO, Jail, 2 yr step, 4/17/24
- Todd Burke, PT CO, Jail, Hire, 4/14/24
- Amy Diehl, Parent Educator, 6 mo step, Family Center, 3/18/24
- Daniel Puentes, Caseworker I, CYS, Promotion to Caseworker II, 2/27/24
- Patricia Rogers, Caseworker 2, CYS, Hire, 4/8/24
- Madison Bower, Admin Asst, PD, Hire, 4/10/24
- Allison Shay, Parent Educator, Family Center, 7 yr step, 3/7/24

Motion by Commissioner Kovach and seconded by Commissioner Karschner; all approved

J. APPROVE THE DATES OF THE FOLLOWING ELECTED OFFICIALS/COURT EMPLOYEE HIRES/STEP INCREASES/PROMOTIONS:

- Debora McHenry, Asst. Deputy, Register & Recorder, 2yr step 4/19/24
- Linda Allen, Clerk, Register & Recorder, 6mo step, 5/13/24
- Michelle Feitner, Admin Asst., 2yr step, 3/7/24

Motion by Commissioner Karschner and seconded by Commissioner Kovach; all approved

K. APPROVE THE DATES OF THE FOLLOWING
RESIGNATIONS/TERMINATIONS/RETIREMENTS:

- Jennifer Mensinger, CO, Jail, Resignation, 2/5/24
- Lacey Swisher, Court Recorder, Courts, Resignation, 5/16/24
-

Motion by Commissioner Kovach and seconded by Commissioner Brewer; all approved

CORRESPONDANCE:

- PennDot's resurface project continues on Route 54 in Rush Township
- Penndot notification of work on I-80 East bound in Columbia County
- Seda-Cog – Town of Bloomsburg Federal Fiscal Year 2022 Community Development Block Grant Consolidated Annual performance and Evaluation Report has been accepted by HUD.
- WJP Enterprises is submitting an application to DEP for a new surface mining permit for coal processing and related activities.
- Per PADEP, HRG will be applying for a general permit in Columbia County for Fort McClure Gas Main Replacement
- Columbia County Conversation District is informing Commissioners the Berwick Borough intends to submit an application to DEP for a Chapter 105 General Permit Use for Glen Brook Streambank.
- Columbia County Conservation District is informing Commissioners Greenwood Township is going to submit an application to DEP for the Chapter 105 General Permit for a Water Obstruction Permit.
- Caroline Robelson, general counsel from the Governor's office, notified Commissioners of an electronic filing for a *Notice of Appearance* for a formal complaint of Reading Blue Mountain and Northern Railroad Company regarding the surface condition of the public crossing where State Route 54 crosses, at grade, the track of Reading Blue Mountain and Northern Railroad Company in Conyngham Township, Columbia County.
- Castle Consulting notified the Commissioners that preliminary 1Q24 returns for the Retirement Fund had an adjusted gain of \$2,739,931.00, with an ending value of \$41,362,757.59, for a net return of 7.73%

APPROVAL OF BILLS:

Approve the bills dated March 29, 2024 in the amount of \$1,372,903.85 and cash as of 4/1/2024 is \$1,699,853.05.

Motion by Commissioner Kovach and seconded by Commissioner Brewer; all approved

PUBLIC COMMENT:

None

AJOURN:

With no further business to discuss, the meeting was adjourned on a motion by Kovach and seconded by Brewer.

Attest: _____
Marcie Strachko