

March 5, 2026

There was a Commissioners meeting at 2:00 PM in the Commissioners Conference Room at 700 Sawmill Road, Small Conference Room for the regular scheduled Commissioners meeting. In attendance were Commissioners Brewer, Karschner, Kovach, Solicitor McDonald, Chief Clerk Witchey, Jean Lapinski, Michele Frye, Marcie Strachko, Treasurer Creveling, and Scott McBride. Via Zoom: Don Coleman, Kelly Obrien, Allen Mausteller, MJ Mahon, Jeremy Reese, Kirsti Kritzer, and Chris Anderson.

Commissioner Brewer called the meeting to order and asked that we stand and pledge the flag, he then called for the approval of the minutes of the prior meeting.

Motion by Kovach and seconded by Karschner; all approved

Commissioner Brewer then called for a report of the work session: The work session report is as follows, at 10:00 AM there was a work session held, in attendance were Commissioners Brewer, Karschner, Kovach, Solicitor McDonald, Chief Clerk Witchey, Jean Lapinski, Michele Frye, Marcie Strachko, Treasurer Creveling, Doyle Shadle, MJ Mahon, Chris Anderson, Beth Burke, Betsy Rubio, Tim Pelton, Liz Hazzard, and Roy Bunger. Via Zoom: Don Coleman, Thomas Frace, Tim Murphy, Allen Mausteller, Kirsti Kritzer, and Dave Linkmer. Commissioner Brewer asked Betsy Rubio to start the meeting and she discussed the modification of the CDBG 2025 funds and moving \$104,873 to the homeless housing rehab project. Liz Hazzard then discussed the Women's Center using the Courtroom hallway to promote prevention of sexual assault. Then there was a discussion regarding the open EMA positions of Director and Coordinator the Commissioners stated that they are continuing to look for a candidate to fill the position in the meantime that both Jeremy Brown, Dave Witchey along with Chris Anderson will be there to handle any pressing needs of the department. The remaining agenda items were reviewed with Marcie going over the personnel moves, and Jeannie providing updates on both available cash and bills. After which the work session was adjourned.

DEPARTMENT REPORTS: None

Sheriff Revenue – February Report

Interest:	\$ 1,395.60
Civil	\$ 3,013.50
Lic To Carry	\$ 3,667.50
Lic to Sell Firearms	\$ 0.00
Lic to Sell Precious Metals	\$ 0.00
Personal Prop	\$ 320.00
Real Estate	\$ 700.00
Transports	\$ 0.00
Warrant	\$ 574.25
Total	\$ 9,670.85

Register & Recorder – February Report:

Total remitted to the County was \$29,141.34
Total business all sources was \$1,229,345.49

Number of Deeds recorded for January was 117
Number of Mortgages recorded for January was 106

Treasurer – February Report:

County Commission \$1,651.00

Sheriff Screener – February Report:

Courthouse:	
Visitors	5,672
Alarms	2,895
Weapons:	
Guns	1
Knives	37
Misc	20

Annex:
Visitors 4,667

Alarms		2,957
Weapons:	Guns	4
	Knives	34
	Misc	7

OLD BUSINESS: None

NEW BUSINESS:

- A. Approve the Women’s Center use of the Courthouse Hallway for the month of April for raising awareness and promoting prevention of sexual assault

Motion by Kovach and seconded by Brewer; all approved

- B. Approve the modification of CDBG for 2025 moving \$104,873 to the homeless housing rehab project

Motion by Karchner and seconded by Kovach; all approved

- C. Approve Larson Design to provide an estimate for services for the County’s bell tower project

Motion by Brewer and seconded by Kovach; all approved

- D. Approve the exoneration of tax/cost/interest for a lease hold trailers that were moved or razed pursuant to ACT-156 Abandoned with no permit

- Parcel 08-06-09800-054 \$823.29
- Parcel 20-02-01400-058 \$573.37

Motion by Kovach and seconded by Brewer; all approved

- E. APPROVE THE FOLLOWING HIRES, STEP INCREASES, and PROMOTIONS:

- Samantha Bagan, Medical Staff, Jail, six (6) month step, 2/18/26
- Jacob Schreck, Maintenance Tech, Maintenance, six (6) month step, 3/8/26
- Juwan Petties-Jackson, Corrections Officer, Jail, Re-hire, 3/16/26
- Kevin Pederson, FT CO, Jail, Hire, 3/16/26
- Jarod Cole, FT CO, Jail, Hire, 3/16/26

Motion by Kovach and seconded by Karschner; all approved

- F. APPROVE THE DATES OF THE FOLLOWING ELECTED OFFICIALS and COURT EMPLOYEE HIRES, STEP INCREASES, and PROMOTIONS:

- Morgan Rupp, Clerk, Prothonotary, two (2) year step, 4/1/26
- Leonard Branz, D&A Counselor/Re-Entry, AP, six (6) month step, 2/25/25
- Drew McLaughlin, Asst DA, DA, Hire, 3/16/2026

Motion by Kovach and seconded by Brewer; all approved

- G. APPROVE THE DATES OF THE FOLLOWING RESIGNATIONS, TERMINATIONS, AND RETIREMENTS:

- Sue Fies, Secretary, Domestic, Termination, 2/20/2026
- Allen Breach, Risk and Planning Coordinator, EMA, Resignation, 3/6/26

Motion by Karchner and seconded by Kovach; all approved

CORRESPONDANCE:

- Post Brands sent a list of each job title and separation dates for the first phase of employee separations.
- Berkshire Hathaway sent a letter notifying the Commissioners that they were interested in the County Home Road for a commercial solar installation.
- Coleman Environmental Engineering sent notification regarding a road culvert project in Mt. Pleasant Township at McWilliams Road near Dales Lane.

- GHD sent notification that Pennsylvania American Water Company they are applying for a NPDES Permit for storm water discharges for construction activities for a new storage tank addition off of Water Dam Road in Briar Creek Township.
- Team Ag sent notification that Joel Knoebel intends to submit application to DEP to renew their existing NPDES permit for a CAFO at 162 Center School Road in Elysburg.

BILLS:

- Approve the bills for 2/27/26 for \$531,363.90

Motion by Kovach and seconded by Brewer; all approved

PUBLIC COMMENT:

None

AJOURN:

With no further business to discuss, the meeting was adjourned on a motion by Kovach and seconded by Brewer. The motion passed.

Attest: _____
David J. Witchey, Chief Clerk