

February 15, 2018

The Columbia County Commissioners met on the above date at 2:00 PM in the Commissioners' Conference Room at the First Street Annex for the transaction of routine business. In attendance were Commissioners Young, Ridgway, Kovach, Solicitor McDonald, Chief Clerk Witchey, Treasurer Creveling, Register & Recorder Lupini, Prothonotary Silvetti, Marcie Strachko, Jean Lapinski, Fred Hunsinger, Tim Murphy, and Dan Brewer.

A motion was made by Ridgway and seconded by Kovach to approve the minutes of the last meeting. The motion was unanimously passed.

There was a work session at 10:00 AM in the Commissioners Conference Room at the First Street Annex for the transaction of routine business. In attendance were Commissioners Young, Ridgway, Kovach, Solicitor McDonald, Chief Clerk Witchey, Marcie Strachko, Tim Murphy, Bob Aungst, April Miller, Eric Stahley, Jean Lapinski, Treasurer Creveling, Register & Recorder Lupini, Barb Warunek, and Fred Hunsinger. April Miller discussed her new hire filling an open position in C&Y. Jean discussed payables and available cash. Treasurer Creveling discussed the ongoing issue with the one hotel regarding the audited amount that should have been made to for the hotel Tax. Barb Warunek discussed the PCCD grant that she is applying for. Bob Aungst discussed the upcoming MPO meeting that helps determine which bridges go on the TIP. The Commission also discussed CGA's use of the remaining bond availability of \$8,000,000. It was determined to have Dan Brewer come to the 2:00PM meeting to discuss.

DEPARTMENT REPORTS:

Register & Recorder – January Report:

\$30,691.36 was collected in commissions and fees for January  
\$1,542.00 was collected in Recorder Improvement Funds in January  
\$1,028.00 was collected in County Improvement Funds in January  
\$5,499.79 was collected in Affordable Housing Funds in January  
\$1,236.30 was collected in Remote Access Fees in January

Prothonotary Clerk of Orphans Courts – January Report:

Total remitted to the County was \$17,180.80  
Total business all sources was \$21,833.75

Prothonotary Clerk of Courts – January Report:

Total remitted to the County was \$34,313.33  
Total business all sources was \$78,798.14

Treasurer's December Report:

\$3,496.00 was collected in commissions and fees for January

Sheriff – January Report:

Courthouse:

Total Visitors: 7,607  
Total Alarms: 4,816

Confiscated Weapons:

Knives	68
Scissors	4
Utility	1
Razor	0
Mace	10
Guns	22
Misc	9

Annex:

Total Visitors: 6,439  
Total Alarms: 4,733

Confiscated Weapons:

Knives	75
Scissors	2
Utility	4
Razor	0
Mace	0

Guns	7
Misc	4

OLD BUSINESS: None

NEW BUSINESS:

- A. Approve the use of Briar Creek Lake Park the week of July 16<sup>th</sup>-20<sup>th</sup> from 9:00AM to 2:30PM for Camp Good News” which is run by the Child Evangelism Fellowship of Columbia-Montour Counties

Motion by Kovach and seconded by Ridgway all approved

- B. Approve the acknowledgement of Grant of easement and declaration of restrictive covenants for the Vera Grove Rishel property

Motion by Young and seconded by Kovach all approved

- C. Approve Brewer & Co proposal for the 2017 Tax Collector Audit reflecting the elimination of the Per Capita Tax

Motion by Kovach and seconded by Ridgway all approved

- D. Approve Barb Warunek grant solicitation to the Pennsylvania Commission on Crime and Delinquency for the County Intermediate Punishment grant. Grant period would begin 7-1-18 and does not require any matching funds from the County

Motion by Ridgway and seconded by Kovach all approved

- E. Approve Jane Pitchford to the CMSU Developmental Supports & Services Advisory Board term ends 6/30/20.

Motion by Young and seconded by Kovach all approved

- F. Approve the reappointment of Louise Grove and Kathy Titman to the CMSU Behavioral Health Advisory Board, their terms start 1-1-18 to 12-31-20

Motion by Kovach and seconded by Young all approved

- G. Approve the reappointment of membership Barbara Warunek, Chris Keller and Leo Sokoloski effective 7-1-18. Then their new term would begin 1-1-19 thru 12-31-21

Motion by Young and seconded by Kovach all approved

- H. Approve the exoneration of tax/cost/interest for a lease hold trailer which was abandoned

Parcel: #31-02-028-00,044 \$581.38

Motion by Kovach and seconded by Ridgway all approved

- I. APPROVE THE FOLLOWING HIRES/STEP INCREASES/PROMOTIONS:

Brittany Hacker, Caseworker 2, CYS, 6 mo step, 2/1/18  
Maureen Schoch, Caseworker 2, CYS, Promotion, 2/13/18  
Melissa Conrad, Caseworker 2, CYS, Hire, 3/5/18  
Amy Marshall, GIS Technician, GIS, 2 yr step, 3/1/18

Motion by Kovach and seconded by Ridgway all approved

- J. APPROVE THE DATES OF THE FOLLOWING ELECTED OFFICIALS/COURT EMPLOYEE HIRES/STEP INCREASES/PROMOTIONS:

Christine Hartley, Legal Secretary, DJ Berwick, Hire, 2/20/18

Motion by Young and seconded by Kovach all approved

K. APPROVE THE DATES OF THE FOLLOWING  
RESIGNATIONS/TERMINATIONS/RETIREMENTS:

Beth Kirwin-Auman, Clerk, Register & Recorder, Termination, 2/1/18  
Karen Richendrfer, Clerk, Prothonotary, Termination, 2/2/18

Motion by Ridgway and seconded by Kovach all approved

CORRESPONDENCE:

HRI Inc. sent the Commissioners notification that they are applying for a DEP facility wide Air Quality  
Satate Only operating permit.  
Senator Gordner notified the Commissioners that Governor Wolfe opened the application period for the  
Redevelopment Assistance Capital Program.  
Office of the Lieutenant Governor Mike Stack requested that the Columbia County Commissioners help  
raise awareness of colon cancer prevention by lighting a County building in blue.

APPROVAL OF BILLS:

Warrant requests for February 9<sup>th</sup> totaling \$1,838,897.38 with the exception of American Paper and  
Supply

Motion by Ridgway and seconded by Kovach all approved

Warrant requests to pay American Paper Supply \$1,983.48

Motion by Kovach and seconded by Young abstain by Ridgway motion passed

With no further business to discuss, the meeting was adjourned on a motion by Kovach and seconded by  
Ridgway. The motion passed.

Attest: \_\_\_\_\_  
David J. Witchey, Chief Clerk